

01/12/24
14:20:39

Town of Romulus
Cash Book Transactions
For the period 12/01/23 through 12/31/23

Total: \$170.00

Deposited:

Date	Name	Description	DEC	DL	ML	BL/GCL	Other
12/12/23	PRATRICA RYAN	0001102/FS ORIGINAL		10.00			
12/13/23	STEPHEN HERTZLER	BUILDING PERMIT DOUBLEWIDE/ POLE BARN					40.00
12/14/23	FUNERAL DIRECTOR	CERTIFIED COPIES PATRICIA DETAEYE					20.00
12/19/23	STOLTZFUS SARAH	BUILDING PERMIT 5929 RT 414 ROMULUS					40.00
12/19/23	KERRY & REBECCA VANETTEN	BUILDING PERMIT POLE BARN STYLE GARAGE					40.00
12/28/23	MARGARET PELLETIER	CERTIFIED COPIES BIRTH RECORD					10.00
12/28/23	MARY E FOX	CERTIFIED COPIES IIRTH RECORD					10.00

Total:	\$170.00	0.00	10.00	0.00	0.00	160.00
Deposit Amount:	\$170.00					
<i>Cash:</i>	<i>\$90.00</i>					
<i>Checks:</i>	<i>\$80.00</i>					
Credit Card Amount:	\$0.00					

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2023

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DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	<u>49.00</u>
PAID TO SUPERVISOR FOR PART TOWN FUND	<u>120.00</u>
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	<u>1.00</u>
TOTAL DISBURSEMENTS	<u>170.00</u>

JANUARY 12, 2024

_____, SUPERVISOR
David Hayes

STATE OF NEW YORK, COUNTY OF SENECA, TOWN OF ROMULUS

I, Jane Braunig _____, being duly sworn, says that I am the Clerk of the Town of Romulus that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Town Clerk

Monthly Report of Marriage Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the month of <u>DECEMBER 2023</u>	Do not write in this area	DEP. NO. _____
City or Town of <u>ROMULUS</u>		\$ _____
County of <u>Seneca</u>		CHECK # _____

Licenses numbered from NONE to NONE inclusive. # of Military Exemptions: _____

*If only ONE license was issued, place license number in both spaces. # of Skipped Licenses: _____

*If NO licenses were issued, write "NONE" in both spaces. # of Voided Licenses: _____

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty-two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of remittance with this report \$ <u>0.00</u>	Name of City or Town Clerk (Please type or print)	
	<u>Jane Braunig</u>	
	Signature of City or Town Clerk	Date
	_____	<u>01/12/2024</u>
Mailing Address		
<u>1435 Prospect St, PO Box 177</u>		
<u>Willard NY</u>		Zip <u>14588</u>
E-mail Address		Phone
<u>town.clerk@romulustown.com</u>		<u>(607) 869-9326</u>

INSTRUCTIONS

This Monthly Report of Marriage Licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the spaces provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50 whether or not the marriage ceremony is ever performed. An exception to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on a conviction thereof.

NYS Department of Agriculture and Markets
Spay and Neuter
PO Box 975
Albany, NY 12201-0975

Month of Submission: DECEMBER, 2023
County: Seneca Town of Romulus
TCV Code: 4506 Seneca Romulus
Prepared by: Jane Braunig, Town Clerk
Date Prepared: JANUARY 12, 2024

State of New York
Department of Agriculture and Markets
Spay and Neuter
PO Box 975, Albany, NY 12201-0975

ANIMAL POPULATION CONTROL PROGRAM SUBMISSION

Submit by the 5th of the month covering activities
of the preceding month.

LICENSE TYPES AND FEES COLLECTED	Unspayed/Unneutered - Four months of age or older
Spayed and Neutered Dogs	\$1.00 ea = \$1.00
Unspayed and Unneutered Dogs	\$3.00 ea = \$0.00
TOTAL AMOUNT REMITTED	\$1.00
Check Number:	

Month Reported: DECEMBER, 2023

County: Seneca

Code: 45

Town of Romulus

Code: 06

Prepared by: Jane Braunig, TOWN CLERK

Date Prepared: JANUARY 12, 2024

Dog License Monthly Report

Original ID Dog Licenses sold	<u>1</u>
Original Purebred License sold	<u>0</u>
Dog License Renewals sold	<u>0</u>
Purebred License Renewals sold	<u>0</u>
Total sold	<u>1</u>

LICENSE TYPES AND FEES COLLECTED	<u>Quantity</u>	<u>Local Fees</u>	<u>Surcharge Fees</u>
Spayed and Neutered Dogs	<u>1</u> \$9.00 ea	<u>9.00</u>	\$1.00 ea <u>1.00</u>
Unspayed and Unneutered Dogs	<u>0</u> \$18.00 ea	<u>0.00</u>	\$3.00 ea <u>0.00</u>
Exempt - Seeing Eye, War, Police	<u>0</u>	<u>No Fee</u>	<u>0.00</u>
Purebred License (1-10 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (1-10 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (11-25 dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Spayed & Neutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Purebred License (26+ dogs) Unspayed & Unneutered	<u>0</u>	<u>0.00</u>	<u>0.00</u>
Total licenses sold	<u>1</u>	<u>9.00</u>	<u>1.00</u>

REPLACEMENT AND PUREBRED TAG ORDERS

Replacement Tags	<u>0</u>	<u>0.00</u>
Purebred Tags	<u>0</u>	<u>0.00</u>
Total tags sold	<u>0</u>	<u>0.00</u>

DISBURSEMENTS

Paid to Supervisor	<u>\$9.00</u>
Paid to NYS Animal Population Control Program	<u>\$1.00</u>

01/12/2024
14:23:02

Town of Romulus
Detail of Dog License Transactions
For the period 12/01/2023 through 12/31/2023

Id	Date	License Type	Owner	Local Fee	APCP Surcharge
Original I.D. Dog Licenses Issued:					
1	0001102	12/12/2023	FS PRATRICA RYAN	9.00	1.00
				9.00	1.00
				TOTAL SALES	9.00
					1.00

TOWN CLERK'S MONTHLY REPORT

TOWN OF ROMULUS, NEW YORK

DECEMBER, 2023

TO THE SUPERVISOR:

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Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255	<u>4</u>	CERTIFIED COPIES	<u>40.00</u>	
		TOTAL TOWN CLERK FEES		40.00
A2544	<u>1</u>	DOG LICENSES	<u>9.00</u>	
		TOTAL A2544		9.00
B2115	<u>3</u>	BUILDING PERMIT	<u>120.00</u>	
		TOTAL B2115		120.00

01/12/2024
14:25:18

Town of Romulus
BLDG - BLDG Transaction Report
For the period 12/01/2023 through 12/31/2023

Type	Date	Comment	Name	Quantity	Fee
1.BLDG	12/19/2023	POLE BARN STYLE GARAGE	KERRY & REBECCA VANETTEN	1	40.00
2.BLDG	12/13/2023	DOUBLEWIDE/ POLE BARN	STEPHEN HERTZLER	1	40.00
3.BLDG	12/19/2023	5929 RT 414 ROMULUS	STOLTZFUS SARAH	1	40.00
				3	120.00
Total Sales				3	120.00

01/12/2024
14:26:13

Town of Romulus
CC - CC Transaction Report
For the period 12/01/2023 through 12/31/2023

Type	Date	Comment	Name	Quantity	Fee
1. CC	12/14/2023	PATRICIA DETAEYE	FUNERAL DIRECTOR	2	20.00
2. CC	12/28/2023	BIRTH RECORD	MARGARET PELLETIER	1	10.00
3. CC	12/28/2023	IRTH RECORD	MARY E FOX	1	10.00
				4	40.00
Total Sales				4	40.00