

**Town of Romulus Planning Board**  
**Romulus Town Hall 1435 Prospect St. Willard NY, 14588**  
**Meeting Minutes January 8, 2024**

**Call to Order 6:08 p.m.**

Members

Janet Lynch - Present

Cindy Meckley- Present

Tom Bouchard – Present

Michele Bulley – Present

Albert Lester – Present

Mark Schott - Present

Kate Sinicropi - Excused

Pat Morell, Town Attorney – Excused

***Pledge of Allegiance and Moment of Silence***

**Approval of December 2023 Meeting Minutes:**

Corrections -

A motion was made to approve December 2023 minutes.

Motion by: Tom Bouchard

Seconded by: Albert Lester/Motion Carried

**Old Business:**

**Kanagy Solar Project –**

**Regarding an extension of the Special Use Permit – Representatives of the project presented a current survey clarifying easements, reviewing the SWIP plan as well as clarifying the total number of solar panels and rows to be thirty-three rows and a total of eight thousand panels. The SEQR as well as a Seneca County Planning review have all been previously completed. Groundbreaking is anticipated to begin in March or April of this year with an anticipated completion in late 2024 or early 2025. An extension of the Special Use Permit was granted as there are no major changes to this project.**

**Short Term Rentals Update -**

Tom Bouchard presented a draft regarding Short-Term Rental permit applications and regulations. The Board had a productive discussion on key points that need clarification prior to presentation to the Romulus Town Board for consideration. This board will re-review the draft at our next meeting in February. Tom Bouchard will update the Romulus Town Board of our progress at their next meeting on January 17, 2024.

**2024 Planning Board Calander –**

Due to election dates the November 2024 Planning Board Meeting date will be determined at the October 2024 meeting.

**New Business:**

**Planning Board Membership –**

**The Romulus Town Board has updated current Planning Board Member term dates to get them on schedule with the seven-year rotation.**

Janet Lynch – 2027

Cindy Meckley- 2023 - Reappointment in process.

Tom Bouchard – 2025

Michele Bulley – 2024

Albert Lester – 2028

Mark Schott - 2029

Kate Sinicropi - 2026

**The Next Town of Romulus Planning Board Meeting is on February 5<sup>th</sup> 2024, at 6:00 p.m.**

***Motion to adjourn the meeting:***

Motion by: Janet Lynch   Seconded by: Michelle Bulley Motion Carried. - Meeting Adjourned 7:30 p.m.

**Respectfully Submitted, Mark C. Schott**