

**Town of Romulus Planning Board**  
**Romulus Town Hall 1435 Prospect St. Willard NY, 14588**  
**Meeting Minutes November 6, 2023**

**Call to Order 6:05 p.m.**

***Members:***

Janet Lynch Chairperson – Present

Cindy Meckley- Excused

Tom Bouchard – Present

Michele Bulley – Present

Albert Lester - Excused

Mark Schott - Present

Kate Sinicropi - Present

Pat Morell, Town Attorney – Present ***Pledge***

***of Allegiance and Moment of Silence***

**Approval of October 2023 Meeting Minutes:**

No Corrections

A motion was made to approve August minutes.

Motion by: Tom Bouchard

Seconded by: Kate Sinicropi/Motion Carried

**Old Business:**

**Short Term Rentals Update-**

A discussion took place amongst board members regarding a fee structure for permits, it was stated that the Town of Varick currently has a Five-Hundred-dollar fee associated with obtaining a permit. This board would like to stay consistent with surrounding town structures regarding fees, Code Enforcement Officer role, well and sewer inspections, good neighbor statements, fines, and penalties.

It was also stated that if all the above criteria are not met a special use permit or variance would need to be sought in order to comply with current codes and zoning.

**Kendaia Junk Yard -**

It was stated that the property is in limbo at this time due to the property owner possibly passing.

**New Business:**

**Kanagy Solar Project–**

The goal of completion is stated to be Q1 of 2025, it was also stated that there is a change in the number of solar panels increasing that number by 900 bringing the total to 8000. This change would not affect the footprint of the project. A change submission is required. This change requires approval from the Romulus Planning Board. If approved an extension of the Special Use Permit can be sought as the current Special Use Permit is set to expire in January of 2024.

**The Next Town of Romulus Planning Board Meeting is on December 4<sup>th</sup> 2023, at 6:00 p.m.**

***Motion to adjourn the meeting:***

Motion by: Kate Sinicropi    Seconded by: Tom Bouchard Motion Carried. - Meeting Adjourned 6:40 p.m.

**Respectfully Submitted, Mark C. Schott**