

**Town of Romulus Planning Board**  
**Romulus Town Hall 1435 Prospect St. Willard NY, 14588**  
**Meeting Minutes January 9, 2023**

**Call to Order 6:00 p.m.**

***Guest:***

Tom Challen

***Members:***

Janet Lynch Chairperson – Present

Cindy Meckley - Excused

Tom Bouchard – Present

Michele Bulley – Present

Albert Lester - Present

Mark Schott - Present

Kate Sinicropi - Excused

Pat Morell, Town Attorney – Present

***Pledge of Allegiance and Moment of Silence***

**Approval of December 2022 Meeting Minutes:**

Corrected pg.2 Jeff Shipley from the Willard Chamber of Commerce corrected to Jeff Shipley from the Seneca County Chamber of Commerce

A motion was made to approve December minute corrections.

Motion by: Tom Bouchard

Seconded by: Michelle Bulley /Motion Carried

**New Business:**

***Public Hearing –***

***1. Cayuga Ridge Winery Subdivision -***

The Public Hearing is postponed, awaiting results from the Seneca County Planning Board review. Notice of public comment will be submitted to the Ovid Gazette, noting the rescheduled Public Hearing date of February 6, 2023.

**2. Levi Byler Subdivision –**

The application has been completed with clarification of the setback and right-of-way measurements. Noting that Water and Sewer plans will need to be submitted to Seneca County for approval. Notice of public comment will be submitted to the Ovid Gazette, noting the rescheduled Public Hearing date of February 6, 2023.

**3. Kanagy Solar Project –**

Pertaining to the amended subdivision application Kanagy Solar has submitted revised maps showing the modified Right of Way on Rt 414. The Seneca County Planning Board requires a special use permit and a formal Decommissioning Bond. At the time of this meeting, the Formal Decommissioning Bond paperwork was not received. Janet Lynch or Tom Bouchard will again follow up with Kanagy Solar. Notice of public comment will be submitted to the Ovid Gazette, noting the rescheduled Public Hearing date of February 6, 2023.

Motion by: Tom Bouchard

Seconded by: Janet Lynch/Motion Carri

**Old Business:**

*Bill Karlsen Memorial –*

Cindy Meckley sent a letter of follow-up to the status of the memorial; a response has yet to be received from Mr. Cook.

*MOU Submission –*

There are no updates to the MOU; therefore, no action is to be taken.

Motion by: Janet Lynch

Seconded by: Tom Bouchard/ Motion Carried

**Other New Business:**

*Willard Task Force Comprehensive Plan Update –*

The 16-member Task Force has met twice; **Labella**, the firm chosen to provide the Comprehensive Plan, will attend the February 6<sup>th</sup> meeting and should be able to provide basic information and data to move forward.

Sarah Davis from the Seneca IDA is forming the Task Force communication plan and putting the preliminary planning in place.

NYS Governor Kathy Hochul has recently released a NY State Prison redevelopment plan with the Willard DOC campus listed as one of the sites considered for redevelopment.

The \$330,000 Water Grant awarded for Willard is progressing as well.

**The Next Town of Romulus Planning Board Meeting is on February 6, 2023.**

*Motion to adjourn the meeting:*

Motion by: Michelle Bulley

Seconded by: Al Lester Motion Carried. - Meeting Adjourned 7:30 p.m.

**Respectfully Submitted, Mark C. Schott**