

Town of Romulus Planning Board
Romulus Town Hall 1435 Prospect St. Willard NY, 14588
Meeting Minutes December 5, 2022

Call to Order 6:03 p.m.

Guest:

Tom Challen

Susie Challen

Members:

Tom Bouchard, Chairperson – Present

Janet Lynch - Present

Cindy Meckley – Present

Michele Bulley – Present

Albert Lester - Present

Mark Schott - Present

Kate Sinicropi - Present

Pat Morell, Town Attorney – Present

Pledge of Allegiance and Moment of Silence

Approval of November 2022 Meeting Minutes:

Corrected pg.2 Seeker to SEQR

A motion was made to approve November minute corrections.

Motion by: Janet Lynch

Seconded by: Kate Sinicropi /Motion Carried

New Business:

Comprehensive Plan Review Update –

Labella, the recommended firm to provide the Comprehensive Plan Review, was approved by the Romulus Town Board at their meeting on November 16, 2022.

Willard Task Force -

The introductory meeting of the Willard Task Force was held on November 21, 2022, at the Willard Church. Sara Davis, the Director of the Seneca County IDA, and Barb Johnston, were in attendance.

The Task Force comprises sixteen members from Seneca County, and meetings will be held on the third Thursday monthly. Meetings may take place at Hadley Hall on the Willard Campus and, at a later date, will be open to the public. Jeff Shipley from the Willard Chamber of Commerce will handle public communications. A copy of the Task Force plan is available at the Romulus Planning Board office.

Romulus Planning Board New Member –

The Romulus Planning Board welcomed a new member, Al Lester, approved by the Romulus Town Board at their November 16, 2022, Meeting.

T Mobile Pending Application Inquiry –

Janet Lynch was contacted by someone representing T Mobile regarding a possible application to install a cellular tower on the decommissioned Army Depot, Cherry Hill, and Patrol Rd. The inquiry was regarding if a special use permit would be required. The caller did not leave contact information, and no application has been received.

Election of Romulus Planning Board Members 2023 Term –

For the role of Chairperson: Tom Bouchard nominated Janet Lynch, and Kate Sinicropi seconded the nomination. Janet Lynch accepted the role. Nomination carried.

For the role of Vice Chairperson: Kate Sinicropi nominated Cindy Meckley, and Michelle Bulley seconded the nomination. Cindy Meckley accepted. Nomination carried.

For the role of Secretary: Michelle Bulley nominated Mark Schott, and Kate Sinicropi seconded the nomination. Mark Schott accepted. Nomination Carried.

Town of Romulus Planning Board 2023 Schedule –

Please see the attached 2023 Meeting Schedule.

Cayuga Ridge Winery Subdivision application –

Tom Challen and Susie Challen, owners of Cayuga Ridge Winery, were in attendance.

An application was submitted today to subdivide twenty-four acres away from fifteen acres separated by the natural boundary of NY Rt. 89. Twenty-four acres are on the West side of Rt. 89, and the remaining fifteen acres are on the East side of Rt. 89. The subdivision is requested for the potential sale of twenty-four acres that would remain agricultural.

It was determined that the Seneca County Planning Board would need to review this application. In the essence of time, Janet Lynch will hand deliver the application to the County Board so it can be placed on their January agenda. A public hearing will be scheduled for the next Romulus Planning Board meeting on January 9, 2023, pending approval by the Seneca County Planning Board.

Other New Business:

Planning Board Application Process -

Tom Bouchard spoke with Harriet Haynes about the possibility of organizing a committee to review the Planning Board application process with the hopes that a flow chart could be created to streamline the application process.

Old Business:

Kanagy Solar Farm Project –

Seneca County planning noted that the special use application was lacking the needed decommissioning bond plan though it is located within the original application documents that were submitted. Kanagy Solar had submitted an amended application modifying the Right of Way though the change was not significant. Kanagy Solar will be contacted for the submission of the formal decommissioning bond paperwork.

Planning Board Member Training -

Al Lester completed the required NY State required training bringing all members up to date.

Bill Karlsen Memorial –

The Planning Board has been unable to contact Mr. Cook regarding completing the memorial plaque. Cindy Meckley will stop by Mr. Cook's shop and leave a note.

The Next Town of Romulus Planning Board Meeting is on January 9, 2023.

Motion to adjourn the meeting:

Motion by: Cindy Meckley

Seconded by: Al Lester at 7:00 p.m./Motion Carried.

Respectfully Submitted,

Mark C. Schott