TOWN OF ROMULUS

Request for Quote
Town of Romulus Willard Town Hall
Building Exterior Replacement

1. General
   The Town of Romulus town hall building exterior has areas of the siding, soffit, and trim that have deteriorated and needs repair or replacement.

2. Background
   The Town of Romulus town hall is located at 1435 Prospect Street in Willard, New York. It is a single-story, stick-built structure with a metal roof and cedar shake siding. The structure has been well maintained with repairs occurring as required to ensure it remains sound.

3. Service/Work Requirements
   The expectation is that bidders will submit a proposal that contains a bid for complete replacement of the entire building exterior (siding, soffit, trim) with vinyl siding, foam leveling board, and aluminum trim.

   Bids must adhere to all New York State regulations for projects for municipalities.

   Bids should be on a time and materials basis as opposed to fixed-fee and at a reasonable level of detail. An estimated project timeline should also be included.

4. Submission Guidelines
   Bidding entities must include corporate information including a profile of the company, technical expertise, and experience.

   All bids should be submitted to the Town Secretary, Town of Romulus at the address below. Appointments to view the building and any questions may be addressed to the same individual at the phone number below.

   The deadline for bid submission is April 1, 2022.