

Romulus, New York ZBA  
Minutes January 27, 2022

Roll Call: Present – Mike Elliott, Neil Henninger, Tom Grasek and Ken Battle (quorum)

Also in Attendance: None

Public Hearing: None

Meeting called to order at 7:00 by Mike Elliott

Pledge of Allegiance

Approval of Minutes of November 18, 2021 Meeting: Motion by Neil to approve, seconded by Ken and unanimously approved.

Training:

- Ken asked how to find Sexual Harassment training on-line. Neil indicated it was being revised and not currently available (per input from Town Clerk).
- There is an upcoming training on Feb 1 via GoToMeeting. You must sign up in advance and the number is restricted. Ken to forward to ZBA (done).

Old Business:

- Last year Mike requested a ZBA “Work Shop” to coordinate activities of the Zoning Officer, Planning Board and Town Supervisors. Ken started to accumulate names but did not proceed further. He will restart facilitation in Feb.
  - It’s expected this might involve 2-3 meetings separate from ZBA or Planning Board meetings
  - All ZBA members participate, but at least two at each meeting
  - At least 2 Planning Board members should be involved.
  - At least one Town Supervisor should be involved.
  - Zoning Officer should be involved.
  - Ken will solicit Work Shop objectives from the ZBA and contact other entities.
- Ken will contact the Zoning Officer for copies of his monthly reports; none received recently.

New Business:

- Mike has a copy of the ZBA “By Laws” dated 2018. They indicate the Board has a Chairperson and Vice Chairperson. These positions are currently filled by Mike and Tom, respectively. Ken serves as voluntary Secretary.
- Elections for 2022 Chairperson were held:
  - Mike was nominated by Neil and seconded by Tom
  - Neil was nominated by Ken and seconded by Mike
  - Neil won by a vote of 3-1. Neil will be the chairperson for 2022.
  - Tom and Ken will continue as Vice Chairperson and Secretary, respectively.

Next scheduled meeting TBD as needed for a Zoning Appeal at 7:00 in the Romulus Municipal Building

Meeting adjourned: 7:33 P.M. Motion by Ken, seconded by Tom and unanimously approved.