

**The Town of Romulus Planning Board**  
**Romulus Town Hall 1435 Prospect St. Willard NY, 14588**  
**Meeting Minutes October 3, 2022**

**Call to Order 6:10 p.m.**

**Guest:**

Tim Dorn – Codes Officer

**Members:**

Tom Bouchard, Chairperson – Present

Janet Lynch - Excused

Cindy Meckley – Excused

Michele Bulley – Present

Lisa Babiarz – Excused

Mark Schott - Present

Kate Sinicropi - Present

Pat Morell, Town Attorney - Present

**Pledge of Allegiance and Moment of Silence**

**Approval of Minutes of September 2022 Meeting:**

No Corrections

Motion to approve August minutes as read, with submission of written minutes at next meeting.

Motion by: Kate Sinicropi

Seconded by: Michelle Bulley/Motion Carried

**New Business:**

**Subdivision application Jeff Monroe -**

Regarding the subdivision for a parcel of land, Jeff Monroe 96A, and Kennedy Rd, the applicant was approved for a building permit, and the applicant has requested a sub-division.

This matter was tabled last month due to an incomplete application; Tom has informed Jeff Monroe that if the property were kept as one parcel, a completed application could be approved. If the property were subdivided, it would become a substandard lot.

Motion to send a letter stating an incomplete application.

Motion by: Kate Sinicropi

Seconded by: Michelle Bulley/Motion Carried



**Other Old Business:**

Lisa Bibiarz may want to stop her position on the Romulus Planning Board. Tom B. will verify her intentions.

Pat Morrel may not attend the next Romulus Planning Meeting because of a conflict.

The next Town of Romulus Planning Board meeting will be November 14, 2022, due to Election Day.

**Michelle B. made a motion to adjourn      Kate S. seconded the motion at 7:19 p.m./Motion Carried.**

**Respectfully Submitted**

**Mark C. Schott**