

The Town of Romulus Planning Board
Town of Romulus, 1435 Prospect St., Willard, New York 14588
Meeting Minutes August 1, 2022

Call to Order

Janet Lynch

Cindy Meckley

Lisa Babiarz

Kate Sinicropi

Mark Schott – excused

Missy Bulley - excused

Pat Morrell, Town Attorney

Guests:

Sue E. Baluff – former PB member

Pledge of Allegiance and Moment of Silence

Approval of Minutes – Correction noted that all references to “NYSERTA” should be “NYSERDA”. Page 2, paragraph 3, sentence 7 – remove words, “small impact” at end of sentence. Kate S. will make the changes and re-submit for approval. Motion from Cindy, seconded by Tom, to approve minutes with the corrections. Motion carried.

New Business:

1. Per Tom, upon the advice of Harriet Haynes, an account has been created in the NYS Contract Reporter (database) to solicit applications for qualified consultants to update the Comprehensive Plan. The remaining RFP deadline dates will need to be adjusted for the Town Board. Discussion with Pat regarding whether or not the Town is already a part of this database. Tom to follow up on that question.
2. Tom submitted a draft letter for review, for the purpose of soliciting bids from consultants for the Comprehensive Plan update. Lisa recommended adding that we are located in Seneca County.
3. Tom discussed that he attended a webinar through NYPF on Short Term Rentals – he felt the information was informative and possibly helpful to the Town of Romulus.
4. Tom also attended a Compost Workshop on 07/23/22, which he described as worthwhile. Another workshop will be held in September, sponsored by the Compost Taskforce. He discussed that Riley’s Place has been trying composting, but they produce too much volume to be feasible for them right now.
5. Tom reported that a tour of the WDTC was set for 08/16/22, to which he was invited and planned to attend along with NYS Preservation League and Empire Economic Development Corporation representatives.

6. Tom reported that Janet Lynch was appointed as an alternate to the Seneca County Planning Board. She was congratulated by all.
7. Cindy passed out fliers for CCPB Lecture Series for members in need of training credit.
8. Tom announced that there would be a discussion on Seneca Lake water issues, such as the water table and harmful algal blooms, to be held at Three Bears on 08/09/22 @ 1:30 pm.
9. It was mentioned that there appeared to be outdoor burning occurring on or near the Stolfus property on 96A. Brief discussion was had, concluding that there did not appear to be any apparent violation, and that the Planning Board was not an enforcement agency – such matter would likely fall to the DEC.

Old Business:

1. Cindy expressed concerns regarding the ongoing activities on the Martins property on 96A, which appears to involve potentially unauthorized activities. Tom indicated that the matter was also discussed at the last Town Board meeting. Attorney Pat Morrell suggested that it was not our role to investigate, but that it was more likely to involve our zoning officer. Tom will reach out to Tim Dorn on the matter for further information.
2. Regarding the Bill Karlsen Memorial – Cindy reported that it will be \$375 (charge is per letter) for the stone to be engraved by Cook's Monument. She raised the question, where is the money coming from to cover the costs for the tree and engraving? Tom advised he is currently caring for the tree. Tom indicated that he would mention at next Town Board meeting as well as the next Lyons Club meeting. Both Tom and Cindy offered to chip in \$100 each personally.
3. Pat advised that he was putting a letter together for Tim Gourly of Kanagy Solar Farm to confirm the Planning Board's action from the last meeting, approving the Special Use Permit.

Motion to adjourn made by Cindy and seconded by Kate. Motion carried. Adjourned at 6:58 pm.

Respectfully submitted by,

Lisa Babiarz