

The Town of Romulus Planning Board

Town of Romulus, 1435 Prospect St., Willard, New York 14588

Meeting Minutes February 7, 2022

Call to Order

Tom Bouchard, Chairperson

Janet Lynch

Cindy Meckley

Missy Bulley - excused

Lisa Babiarz

Kate Sinicropi

Pat Morrell, Town Attorney

Guests: Craig Williams, Romulus

Historical Society, Virginia Tesi,

Michael Karlsen, Land Surveyor

Pledge of Allegiance and Moment of Silence

Approval of Minutes – Correct Lisa’s last name to Babiarz. Janet made a motion to approve as corrected. Motion seconded by Cindy. Motion carried.

New Business Subdivision Applications 14-1-28 (Adam and James Klock) and 14-4-30 (Lake Country Estates)

Virginia Tesi, agent for Lake Country Estates and Adam and James Klock, owners of the two properties. Virginia explained the plan for the two properties. The vacant lot of 1.118 acres that is adjacent to Rte 89 and is shaped like a bird’s beak is to be conveyed by the Klock owners to Lake Country Estates L.P. The 0.286 acres owned by Lake Country Estates, located southeast of the Klock property Tax Map #14-1-28 are to be conveyed and consolidated with the other Klock lands. Klock is giving up the bird’s beak and swapping it for property around the Klock’s house as they want protection around their house. This house is also close to the road. SEQR is not complete Tom noted. Tom asked Pat if we needed a public hearing. Tom stated, “If a minor subdivision, it does not have to go to the County Planning Board for review under the new MOU with the County Planning Board.” Pat responded, “Because it fronts a state highway it has to go to the County Planning Board, and we need to hold a public hearing.” Tom noted that the Romulus Town Planning Board holds its next meeting on March 7th and the County Planning Board meeting is March 10th, so the dates do not align for review. Virginia asked if there was a mechanism for a conditional approval. Tom responded that there was no mechanism for this from us. Pat clarified that there will be a condition from the County Planning Board that the properties be consolidated. He stated, “There will be a condition that they be joined and an acknowledgement that it will be consolidated.” Virginia stated, “This is already conditioned on the map by TJ Miller.” We have complete applications per Tom and need to forward to the County Planning Board for review and establish a public hearing date. Letters need to be sent to the neighbors by the Planning Board. Tom will contact the assessor and ask for tax numbers within 500 feet and notices will be sent. Motion to send to the County Planning Board for their meeting for review Cindy made the motion and Janet seconded it. Motion carried. A motion for a Public Hearing for April 4th was made by Cindy. Lisa seconded. Motion carried. Cindy commented that if we do not get the information back from the County prior to the

Public Hearing, then we are discussing it at the same meeting as the public hearing. Tom committed to getting the information from the County Planning Board out to the board members. Virginia stated, "Lake Country estates will be sold to another entity within the next two months. What impact does that have?" Pat requested that a letter be sent to the Board, with an explanation of the property transfers and any change of ownership. Virginia agreed to do this letter.

RFP for Comprehensive Plan – Tom updated us on the request from the Town Board to do an RFP for the Comprehensive Plan. Barb Johnston, a professional planner from La Bella Associates in Rochester, N.Y., offered to put together a draft of an RFP for the Comprehensive Plan. Tom will get information from Barb about whether our Farmland Protection Plan can be updated. Tom would like to put a group together to advise us on the Comprehensive Plan. The group would include the person in charge of water for the Town, Town Highway Superintendent etc.

New Business: Craig Williams, Treasurer of the Romulus Historical Society, was introduced by Tom. Tom updated us by explaining that Superintendent Bower of DOCCS at Willard, asked the Historical Society to vacate the building on the Willard grounds that they have been using for the Historical Society, by March 1st. Craig stated that since then, DOCCS has taken that back and said we could stay through the summer. DOCCS stated that if the Town would ask for the property, they would include the property to transfer to the Town. DOCCS was encouraging about it per Craig. David Hayes, Town Supervisor and Michael Joslyn, Assist. Town Supervisor got back to the Historical Society that the property would be in their plans. Tom noted that the Romulus Historical Society would like to put in an application to the Preservation League of New York State to save the building and the Historical Society. March 4th is the date for the application to be in. The proposal would be for the entire property per Craig. Craig would do the application. He will send to us so the Planning Board can write a letter of support if we want to do that. "After DOCCS leaves, who mows the lawns, who maintains the cemetery?" Craig asked. Lisa asked, "Which of these groups get to be involved and what action is going to be needed in a short time?" Pat commented that the water is going to be much more complicated since half is in Romulus and half in Ovid. What happens to Dick Van Dyke Treatment Center? Tom noted that St. John Fisher was doing an exhibit on Willard, the buildings and architecture which will be up until the summer.

Old Business: Bill Karlsen Memorial at Deans Cove. Tom is waiting to hear back on the placement and persons to be present for the tree planting. Cindy asked, "Do you want me to get in touch with Cook's Monument to get a price for a stone monument?" Tom responded in the affirmative. Tom is not sure about what the \$500 includes.

New Business: Kaiser Subdivision – Property on the corner of Rte 96 and Rte 414. Dividing 215 acres and sub dividing 14 acres off the larger acreage. Pat recommended that we refer to the County Planning Board and plan for the public hearing. Members reviewed the maps delivered to meeting by Michael Karlsen, Land Surveyor. A motion to send the application to the County Planning Board was made by Janet. Lisa seconded the motion. Motion carried. A motion for a public hearing for April 4, 2022, was made by Cindy and seconded by Kate. Motion carried.

Motion to adjourn made by Cindy and seconded by Janet. Motion carried. Adjourned at 7:30pm.

Respectfully submitted by,

Kate Sinicropi, Secretary