

TOWN OF ROMULUS COMPREHENSIVE PLAN SUBCOMMITTEE MINUTES

JANUARY 31, 2019

Present: Mary Joslyn; Bill Karlsen; Earl Martin; Daryl Martin; Darren Burkholder; Bryan Burkholder; Ken Battle; Wayne Rowland; Tom Bouchard.

Informational session opened at 7 PM by Subcommittee Chair Tom Bouchard.

Group was informed of the purpose of a Comprehensive Plan and that the last plan for the town was done in 2001. Discussion followed. *Strengths, Weaknesses, Opportunities and Threats* (S.W.O.T.) was explained. The Town of Hector Comprehensive Plan (2015) was cited as an example of a citizen-driven document. Various maps and previous plans for the town (*Farmland Protection; Lakeshore Visioning in Willard*) were available for review.

ACTIONS:

- The group decided to meet on the third Tuesday of each month in 2019.
- The group decided to establish a topic for each meeting to concentrate its focus.
- The group indicated that one of its first priorities will be to formulate a survey to be made available to all residents. Daryl Martin agreed to develop a draft survey to be reviewed at the next session.
- Ken Battle volunteered to review the town's existing plan and to make notes and comments.
- Earl Martin agreed to put a format together for each month's session.
- Tom Bouchard agreed to set up a calendar for the information sessions, along with an outline of topics to be discussed. He will send out a draft to the committee members to be reviewed at the next session.
- Tom Bouchard agreed to draft a press release about the subcommittee forming and will send it to various local media outlets.
- Tom Bouchard agreed to send members a copy of *Comprehensive Plan Guidelines*.

Information session ended at 8:30 PM.

NEXT SESSION: FEBRUARY 19, 2019.

Respectfully submitted,

Tom Bouchard