

Town of Romulus Planning Board

Meeting Minutes

February 4, 2019

Roll Call

Sue Ellen Balluff, Chairman

Tom Bouchard

Kate Sinicropi- Excused

Cindy Meckley-Excused

Al Nivison-Excused

Bill Karlsen

Mary Joslyn

Guests: Earl Martin, Maryanne Kowalski, Phil Doyle, Dave Kaiser, Pat Morrell

Pledge of Allegiance/Moment of Silence

Approval of Jan minutes with change: Earl's Request was incomplete

New Business: Kuepfer subdivision application 6899 Route 96: The proposal does not meet the minimum 2 acre requirement. No action to be taken tonight.

Detailed Zoning Map: Our current zoning maps has areas with not enough detail, roads, property lines, etc. Tom will talk to Mike Karlsen about having the maps made up.

Old business: Earl Martin Full Environmental Assessment Form (Seneca Iron Works Agricultural Manufacturing Facility Project)

Earl explained the galvanizing process and the acid filtering and how there will be no liquid waste leaving the facility.

He also explained the pond for run off and storm water and the extra precautions he is taking to keep run off from reader creek. Earl says no odors on this project at all.

Traffic will primarily be using 96A entrance. According to Earl's research, there are no *actual* wetlands on the Depot. They are proposed, and not adopted, and have no names.

We asked Earl to bring a complete site plan, and we will not take any action until the zoning is acted upon. Dave Kaiser asked Pat Morell to make a list of the steps that Earl still has to go through and in what order.

Sue Ellen suggested we enlist a private engineering firm (at Earl's expense) to look over the project and make a recommendation. Pat and Sue Ellen recommend a motion to solicit bids from engineering firms.

Tom made the motion to have the town solicit bids from engineering firms. Bill seconded. Motion carried. Bill, Tom, Mary, and Sue Ellen all voted yes.

Comprehensive Plan: A new committee is forming and meeting the 3rd Tuesday of each month, with a goal to complete the new plan in one year. They are breaking down the monthly meetings into topics and goals for each time frame. The group liked the Hector Plan and plans to use it as a template. Daryl Martin is working on a community survey for the town.

Pat suggested the town board formally recognizes the committee that has been created to update the comprehensive plan. Pat explained the various ways to create a new comprehensive plan and getting community input is beneficial.

Planning Board Alternates: The town code already authorizes alternates.

Other old business: There is a school on 96A that Sue Ellen questioned if it is in the town of Romulus. They didn't come to the planning board for a special use permit, and they showed the county the wrong property address for the structure. Sue Ellen recommends sending our zoning officer to investigate the situation.

Motion by Tom to ask our code enforcement officer to investigate tax id parcel #19-1-42.2. Sue Ellen seconded, all favored. Motion carried.

Motion to adjourn: by Mary, Tom seconded. Motion carried.

9:07 Meeting adjourned.

Respectfully submitted,

Mary A. Joslyn