

**REGULAR ROMULUS TOWN BOARD MEETING  
JANUARY 28, 2015**

Call to Order: The Regular Romulus Town board Meeting was called to order by Supervisor David Kaiser at 7:30 PM.

Roll Call:	Supervisor David Kaiser	Present
	Councilman Ralph Walborn, Jr.	Present
	Councilwoman Theresa Jackson	Present
	Councilman Kyle Collinsworth	Present

Others Present:      Town Clerk, Terry Smith  
                                Planning Board Chairperson, Tom Bouchard  
                                Planning Board Vice Chairperson, William Karlson  
                                Town Attorney, Steven Getman  
                                Highway Superintendent, Jim Williamson  
                                Residents    2

Pledge of allegiance: followed by moment of silence

Approval of Minutes:

- a. December 17, 2014  
Motioned: Councilman Kyle Collinsworth  
Seconded: Councilman Ralph Walborn, Jr.  
Carried Unanimously
  
- b. Closeout Meeting December 30, 2014  
Motioned: Councilman Kyle Collinsworth  
Seconded: Councilwoman Theresa Jackson  
Carried Unanimously
  
- c. Reorganization Meeting, January 6, 2015  
Motioned: Councilman Ralph Walborn, Jr.  
Seconded: Councilwoman Theresa Jackson  
Carried Unanimously

Petitioner to the Board

- a. Shannon O'Connor – Edith B. Ford Library Association  
Gave a yearly report on all the activities that are taking place at the Library and added the New Year schedule for 2015. They are still adding more activities to the New Year. Ms. O'Connor have hired a new employee, Katie Fontana. The Library has held 400 classes this year along with having 2200 card holders. The Library is open 50 hours a week and has 7 desk top computers. Shannon O'Connor thanked the Town board for their support. Supervisor complimented Shannon on a job well done.

Communications:

- a. Time Warner Cable – attached

- b. Time Warner Cable - attached
- c. Seneca Lake Area Partners in 5 counties
- d. Association of Towns – Meeting and Training in NYC
- e. FEMA Training
- f. McKinney’s Public Health Law #1125
- g. Department of Public Service – Requesting assistance in informing energy consumers of an energy modernization initiative
- h. International Institute of Municipal Clerks 2015 Region 1 Annual Meeting
- i. Public Disclosure

Code Enforcement Officer

- a. No Report

Romulus Planning Board

- a. Appoint William Karlsen to Planning Board effective 1/1/15
- b. Seneca County Planning Board Meeting Agenda - attached
- c. Seneca County Planning Board Minutes 11/13/14
- d. Appoint Kate Sinicropi to Planning Board Effective 1/1/15

The new Code Enforcement Officer attended their last meeting. The Planning Board were very impressed with him and his enthusiasm and his professionalism. The Planning board looks forward to working with him.

The Planning Board Members are doing their final go-through for the land-use permit.

The Planning Board will then put an ad in the paper – Resolution #14-15.

Then the Planning Board will schedule a Public Hearing – 2-18-2015. – Resolution 15-15.

The SEQR will be done after Public Hearings.

Zoning Board

- a. No Report

Highway Report

- a. Chamberlin Road – Mr. Williamson will provide more information regarding the closing of Chamberlin at the February 18, 2015 meeting.
- b. W. Kendaia Spur Open. – The Highway Department will work to keep the Kendaia Spur Road open with some repairs.

Water Department

- a. Report attached – In the Spring, the water/sewer lines will be evaluated. Residents are reminded if their meters are allowed to freeze, the homeowner is responsible for paying for the replacement.

Bookkeeper

- a. Main Office Report – attached

Supervisor

Amendment to December 17, 2014 minutes. **There is some question about Fracking and whether Towns could or should ban the process.**

- a. Doors/Locks on Town Hall Building – Supervisor will check into getting new doors put in.

There are gaps around the doors which cause cold air to come into the building. Estimates will be brought to the February meeting.

- b. Local Law Filing – Is Highway Superintendent be appointed or have to be elected. If we do this in the Fall at a regular election, it will save some money. We will find out Cost before June 2015. The information will be provided at the February meeting.
- c. Abandonment of Chamberlin Rd. – One question regarding the abandonment is whether the Owners notified the neighbors on either side of road? We need permission from owners in letter form.  
We also have to file with DOT.

Old Business – Mary Farnsworth will check into the lights being fixed again. There are Approximately 2-7 light poles with lights not working. Mary has called NYSEG.

Water Report: Replaced couple of manhole covers. Had trouble with water break on Prospect street. Sent out letter to water customers about protecting their meters from the cold and not allowing them to freeze. Also, reminding them that if they freeze and break it is the owners responsibility to get fixed. We received several phone calls but mostly they were people who owned trailers.

Resolutions:

- 8-15 Verification of Payables  
Motioned by: Councilman Kyle Collinsworth  
Seconded by: Councilwoman Theresa Jackson  
Carried Unanimously
- 9-15 Appoint William Karlsen to Planning Board  
Motioned by: Kyle Collinsworth  
Seconded by: Councilman Ralph Walborn, Jr.  
Carried Unanimously
- 10-15 Abandonment of Chamberlain Road  
Motioned by: Kyle Collinsworth  
Seconded by: Councilman Ralph Walborn, Jr.  
Discussion:  
Moved to Table: Councilman Ralph Walborn, Jr.  
Seconded: Councilman Kyle Collinsworth  
Carried Unanimously
- 11-15 Auditors Services  
Motioned by: Councilman Kyle Collinsworth  
Seconded by: Councilman Ralph Walborn, Jr.  
Carried Unanimously
- 12-15 Appoint Kate Sinicropi to Planning Board  
Motioned by: Councilman Ralph Walborn, Jr.  
Seconded by: Councilman Kyle Collinsworth  
Carried Unanimously

13-15 Introducing Proposed Local Law No. A of the year 2015 and providing for a Public Hearing

Motioned by: Kyle Collinsworth

Seconded by: Councilman Ralph Walborn, Jr.

Discussion: Tabled

Questions:

14-15 Maps - Zoning Maps to be sent to County for Review

Motioned by: Councilman Ralph Walborn, Jr.

Seconded by: Councilwoman Theresa Jackson

Carried Unanimously

15-15 Public Hearing to be advertised for February 18, 2015 in the Ovid Gazette

Motioned by: Kyle Collinsworth

Seconded by: Ralph Walborn, Jr.

Carried Unanimously

#### Town Clerk's Report

a. Report Attached

Motioned by: Councilman Ralph Walborn, Jr.

Seconded by: Councilwoman Theresa Jackson

Carried Unanimously

#### Adjournment

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously