

**AMENDED COPY  
ROMULUS TOWN BOARD MEETING  
AUGUST 20, 2014**

Call to order: The Regular Town Board Meeting was called to order by Supervisor David Kaiser at 7:30 PM.

Roll Call:	Supervisor David Kaiser	Present
	Councilman Gordon Carroll	Present
	Councilman Ralph Walborn, Jr	Present
	Councilwoman Theresa Jackson	Present
	Councilman Kyle Collinsworth	Present

Others Present: Town Clerk, Terry Smith  
Highway Superintendent, Jim Williamson  
Zoning Member, Barbara Mc Call  
Vice Chair Planning Board, William Karlsen  
Part Time Water Department, Hobie Stapleton  
Finger Lakes Community Newspaper, Aneta Glover

Pledge of allegiance: followed by moment of silence.

Approval of Minutes:

- a. July 16, 2014 – Town Board Meeting  
Motedioned by Councilman Ralph Walborn, Jr.  
Seconded by Councilwoman Theresa Jackson  
Carried Unanimously

July 24, 2014 – Special Town Board Meeting  
Motedioned by Councilman Kyle Collinsworth  
Seconded by Councilwoman Theresa Jackson  
Carried Unanimously

Communications:

- a. Time Warner Cable - attached
- b. New York Department of Labor - attached
- c. Preserving Rural Character Through Conservation Subdivision Design – attached
- d. Daft Black Creek Watershed Management Plan Review 9/3/14 - attached
- e. NYS Dept. of Taxation & Finance Off. Cert. of Final State Equalization Rate - attached
- f. David Zorn – Draft Oatka Creek Watershed Management Plan Review – attached

Code Enforcement Officer

- a. Property Maintenance – 5737 Sunset Court, Romulus, NY 14541
- b. Property Maintenance – 5729 Lake Hill Drive, Romulus, NY 14541

Romulus Planning Board

- a Seneca County Planning Board Meeting – Agenda 8/14/14
- b Seneca County Planning Board Minutes – July 10, 2014

Chairperson Tom Bouchard reported that they had a couple of representatives from the Anderson Rail Group present at their meeting. They gave a review of their operation. Sometime in the fall, the Planning Board would like to get 2 or 3 together to tour their Facility.

The next meeting will be September 15, 2014.

The comprehensive plan will need to be updated. The Planning Board would like to get special permission from Willard DTC to cut the weeds down at the Willard lake front, on a volunteer basis. Neighbors are complaining because no one is maintaining the property.

The Planning Board discussed the Article 7 in the Zoning regarding the signs due to the fact that there are more signs cropping up in the Town of Romulus. The Zoning is very vague.

The Planning Board also discussed the composition of the Planning Board. They are looking at the fact that 3 people that are on the Board that have terms that are expiring. Since they are 7 year terms, 5 year term are being considered. Also, will check into the possibility of having 5 members instead of 7.

#### Zoning Board

No Report this month

#### Highway Report

- a Report attached.

Mr. Williamson stated he was having some problems with people dumping debris and brush around town. Someone has dumped very large approximately 4' in diameter willow chunks over the bridge on Iron Bridge Rd. Last week someone dumped a load of wood, dirt etc. on Log City Road where the Town has dumpster Days. Mr. Williamson called the State Police and upon investigation found that the company was out of Clyde. The gates are up at the park and Mr. Williamson will get a couple of big stones to put around the gates so vehicles cannot drive in. Mr. Williamson will also put reflective red and white tape on gate so that so that it can be seen when driving in.

A resident on main street Romulus, needs a drainage put in as part of the sidewalk project. Supervisor Kaiser asked Mr. Williamson to drive to the residence and see if he would be able to correct the situation.

The state rejected the speed limit signs for Lake Shore Landing.

#### Dog Control Officer

No Report this month

#### Bookkeeper

No Report this Month.

Supervisor: Mary Farnsworth will start working on the budget and get with the Board on workshop Dates.

Old Business: Robert Stapleton is now helping out in the Town of Romulus Water District and when asked if he had everything that he needed, he gave a report on what he has done so far and what

tools that he will need on going. July's State DOH monthly reports have been completed and sent to DOH.

August Bactees are complete

Water meter charge out -2, placed out 9-door hangers for meter. Mary is going to send out 2 letters.

Service truck to NRB Ford, transmission line has leak and needs tie rod and 2 sensors, lots of brake noise, oil change and service. Cleaned up truck and all tools – Reorganized tools.

Meet Don Ross – Dig safe New York. Mary and I will be working on new polygon map for the hamlets only.

Ordered 2 repair clamps. Marking paint, marking flags, brass, meter gaskets, service line, metal detector, free chlorine test kit, meter reader for Romulus Master Meter.

Made contact with Henry Beiler about meter change out. Meter and reader.

Flushing – needs to be done – 2 or 3 hydrants leaking.

Needs for safe flushing – diffuser and gate valve, hydrant pump, 2-1/2 fire hose.

Leak valve 132 near meter pit.

List of needs:

Cones, signs, torque wrench, deep well sockets, cordless tools.

Orange fence and post

Post powder, small generator or pump.

6" Hymax coupling #236, 8" Hymax coupling #266, 6" and 8" pipe. Talked with Ovid to see if they had a generator and saw if needed.

Supervisor Kaiser said that tomorrow 9/21/14, he will be starting work on the Municipal Building excavating the dirt around the corner away from the building and put a swale in around the end of the building for proper drainage.

New Business – Motioned by Supervisor David Kaiser to go into Executive Session to for discussions regarding employee personnel issues.

Seconded by Councilman Kyle Collinsworth

Carried Unanimously at 8:35 PM

Motioned by Councilman Kyle Collinsworth to come out of Executive Session.

Seconded by Councilwoman Theresa Jackson

Carried Unanimously at 9:15 PM

Resolutions:

#57-14 Verification of Payables

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#58-14 Authorize Court Clerk to Attend Conference

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#59-14 Romulus Water Maintenance Services

Motioned: Supervisor David Kaiser

Seconded: Councilman Walborn

Discussion: Supervisor Kaiser made motion to Table

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

Resolution Tabled

#60-14 Willard Sewer Maintenance Services

Motioned: Supervisor David Kaiser

Seconded: Councilwoman Theresa Jackson

Discussion: Motioned to table Councilman Ralph Walborn, Jr.

Seconded by Councilwoman Theresa Jackson

Carried Unanimously

Resolution Tabled

#61-14 Willard Water Maintenance Services

Motioned: Supervisor David Kaiser

Seconded: Councilwoman Theresa Jackson

Discussion: Motioned to table by Supervisor David Kaiser

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

Resolution Tabled

#62-14 Budget Transfers-Appropriations

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#63-14 Clark Authorized to Advertise

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#64-14 Romulus Sewer Maintenance Services

Motioned: Supervisor David Kaiser

Seconded: Theresa Jackson

Discussion: Motioned to table by Supervisor David Kaiser

Seconded: Councilman Ralph Walborn, Jr.

Carried Unanimously

Resolution Tabled

#65-14 Resolution Authorizing Supervisor to Execute Assignment & Assumption of Promissory Note and Release of Maker

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilman Theresa Jackson

Discussion: Former Advantage Group has formed under new name by this resolution that the note by Mr. Sherman remains in effect due.

Roll Call:

Councilman Carroll                      Absent

Councilman Walborn                      Yea

Councilwoman Jackson                      Yes

Councilman Collinsworth                      Yes

Supervisor David Kaiser                      Yes

Carried Unanimously

#66-14 Approval of Municipal Consulting Agreement Between Town of Romulus & CHA, and Clough Harbour Associates, LLP

Motioned: Supervisor David Kaiser

Seconded: Councilman Ralph Walborn, Jr.

Carried Unanimously  
#67 Create Two Part Time Jobs for Water & Sewer Operators

Motioned: Supervisor David Kaiser  
Seconded: Councilwoman Theresa Jackson

Carried Unanimously  
#68 Appoint Two Part Time Water & Sewer Operators

Motioned: Supervisor David Kaiser  
Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#### Town Clerk's Report

a - Report attached

Motioned: Councilman Ralph Walborn Jr.  
Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#### Adjournment

Motioned: Supervisor David Kaiser  
Seconded: Councilwoman Theresa Jackson  
Carried unanimously