

Romulus Town Planning Board

March 3, 2014

Minutes

Roll Call:

Sue Ellen Balluff
Bill Karlsen
Al Nivison
Cindy Meckley
Kate Sinicropi

Absent/Excused:

Mary Joslyn
Tom Bouchard

Visitor:

MaryAnn Kowalski

Pledge of Allegiance
Moment of Silence

Minutes of the February meeting were corrected. Motion to approve with corrections made by Sue Ellen, seconded by Al. Motion approved unanimously. Kate apologized for not sending the minutes email as her computer was not working correctly.

Depot Update

Bill reported that he attended the IDA February meeting and the presentation on the Depot. Supervisor Steve Churchill of Seneca Falls asked Bob Aronson if the IDA had any plan for the White Deer on the Depot. Bob responded that there was no plan. They then went into Executive Session regarding depot properties. Dennis Money, Seneca White Deer, was at the meeting but did not speak. Al noted that the White Deer group wants to get involved but they do not have any financial plan and they do not work with others. At the Town Board meeting, it was reported that Varick approached the Board of Supervisors to obtain title/deed to the Town Road. The intent was expressed by the Town of Romulus as well.

Bill noted that county roads have a higher specification than the Town roads. State DOT will have issues where the road comes out onto route 96A at the underpass.

At the Board of Supervisors meeting Steve Churchill, Supervisor Seneca Falls, Proposed to the full Board, holding a summit to include Senator Nozzolio, Assemblyman Palmesano, Assemblyman Tom Reed, DEC, State Parks & Recreation, National Park Service, US Forest Service, Seneca Co. Chamber of Commerce, IDA etc.

He asked Nozzolio's office to organize it.

Sue Ellen commented that the bottom line is money and where it will come from. Bill said that the concern for us is getting it (Depot) on the tax rolls. Our township has 50% of the tax base as tax exempt.

The Joint Zoning Committee meeting at Varick last Thursday night went over the definitions that Barbara Johnson passed out. She updated the group on zoning changes. On Feb. 27th, the existing and proposed definitions information came back from both Towns to Barbara. Members did not all receive this. Sue Ellen said she would scan and email to everyone.

Bill said the committee wants the Towns to approve by April. Al and Bill said we need to have a special meeting in order to get this done before the deadline.

Bill will work with Mary to get a 10 day notice out, so that we can meet on Monday, March 17th at 6:00pm.

Bill handed out an explanation of documents from Barbara Johnson for review by the board members.

New Business

STEP

Bill reported that an application had been submitted for a STEP grant. The Nozzolio letter went out on January 31st, 2014.

TAP Grant letter (Transportation Alternatives Program)

Bill stated that the grant for the Lakeshore Project was due 6/11/14. He will ask Dave to send someone to the meeting.

A discussion regarding the Romulus sidewalks not being plowed or shoveled so residents could walk on them. Cindy will call Dave Kaiser, Supervisor.

The Town of Romulus has no sidewalk policy. The Planning board should put this on the agenda for further consideration.

In Lakeshore Landing the town owns the sidewalks due to an oversight at the time the property was transferred.

Al asked if it was possible for the town to get funds for the maintenance of the sidewalks? Al pointed out that he does snowplowing in Willard voluntarily.

Mary Anne spoke about the Open Meetings Law regarding the availability of information. In 2012, a new law was passed regarding documents being presented and discussed, need to be available prior to or at the meeting.

Draft minutes or other documents should be posted on the website the law says.

Bill commented that Mary is working with the computer people to get the agenda on the website. It is an evolving process.

Mary Anne stated that it came up at the Town Board meeting and that the agenda and other documents should be out for pick up. All should have them prior to the meeting.

Special Use Permit

The 4th draft of the Special Use Permit was reviewed. There was one correction regarding the scale, which corrected is 1" to 100'. Sue Ellen said that we need a check list ensure we have all the pieces before the application comes to us. They must meet with the Zoning Officer prior to that.

Mary Anne suggested first should be the General Section then additional special information.

Add to the form under Section 8: the second sentence should read: Additional regulations for Special Use Permit may be included in the applicable zoning section of the code (see Section 8 & 9).

Sue Ellen noted that she did not know if Mary could have software to do a PDF form that you can complete on line. We do need to get up and going with the form. Also there are no outside links which she will ask Mary and Dave about. Mary Anne asked if you could switch back and forth from the form to the zoning section?

After a discussion, the Ag district form is a separate form. Sue Ellen will put page number son the form. Sue Ellen will make changes and email for final approval. She will put the date of adoption and the finished document will be ready for the next meeting.

Al commented that we can always make any changes later and adapt the form. Bill thanked Sue Ellen for all the work on the form. He noted that Varick is waiting for us to complete the form as they will adopt it as well.

Old Business

Cindy asked what happened to contacting Mike Coia to invite him to a meeting?

Bill said that we will ask him for the April 7th meeting, noting that Mary had researched the other companies associated with Mr. Coia's project.

Sue Ellen made a motion to adjourn and it was seconded by Cindy. Motion carried.

Meeting adjourned at 8:26 pm.

Respectfully submitted,

Kate Sinicropi