

REGULAR TOWN BOARD MEETING
March 18, 2009

1. Call to order
2. Roll Call
3. Pledge of allegiance
4. Approval of minutes
 - a. February 18, 2009 Regular Town Board Meeting (2-5)
5. Communications to be filed:
 - a. Request for Support for Bishop Sheen Housing Organization (6)
 - b. Letter from Mary Ann Kowalski Regarding Dog Regulations (7-9)
6. Assessor's Report
 - a. No Report This Month
7. Code Enforcement Officer
 - a. Permits Issued
 - i. #3-09 1469 Pleasant Street – 2-Car Garage
 - ii. #4-09 6936 State Route 96 – Ag Barn
 - iii. #5-09 1065 County Road 147 – New Business
10. Romulus Planning Board
 - a. Regular Meeting Minutes Attached (10)
 - b. Draft Dog Regulation (11-16)
 - c. Docks and Moorings Meeting (17)
11. Romulus Zoning Board
 - a. Meeting scheduled for March 26th, 2009 at 7:00 p.m.
12. Highway Superintendent
 - a. Report Attached (18)
 - b. Conference in Albany –Grassroots CHIPS Campaign- Report Attached (19)
13. Dog Control Officer
 - a. Nothing at this time
14. Water Commissioner
 - a. Finger Lakes Water Works Conference – Report Attached (20)
15. Historical Society
 - a. Regular Meeting Minutes (21)
16. Bookkeeper
 - a. Report Attached (22)
17. Supervisor
18. Committees Report
 - a. Hernon Park
 - i. Next Meeting scheduled for April 21, 2009
19. Old Business
20. New Business
21. Resolutions
 - 20-09 Verification of Payables (23)
 - 21-09 Bingo License #588 for the Romulus Volunteer Fire Dept. (24)
 - 22-09 Support for Bishop Sheen Housing (25)
21. Town Clerk's Report
 - a. Report Attached (26)
22. Adjourn

REGULAR TOWN BOARD MEETING
February 18, 2009

Call to order: The regular Romulus Town Board Meeting was called to order at 7:30 PM by Supervisor David Kaiser.

Roll Call:	Supervisor David Kaiser	Present
	Councilman Robert Gerlach	Present
	Councilman Ralph Walborn	Present
	Councilwoman Barbara McCall	Present
	Councilman Kyle Collinsworth	Present

Others Present: Town Clerk, Terry Smith
Highway Superintendent, Jim Williamson
Water Commissioner, Jack Holley
Residents 2

Pledge of Allegiance: followed by moment of silence. Highway Superintendent asked that we remember Frank Eldredge, K-9 Officer from Seneca County and Councilman Robert Gerlach asked that we remember Ray Zajac and Jack Holley who will be having surgery next week.

Approval of Minutes:

- a. January 21, 2009 Regular Town Board Meeting
Motioned: Councilman Ralph Walborn
Seconded: Councilwoman Barbara McCall
Approved unanimously

Petitioner to the Board: Mr. Jim Malyj from Seneca County Soil & Water is presenting information on AEM (Agricultural Environmental Management).
Agricultural Environmental Management (AEM) is a voluntary, incentive-based program that helps farmers operate environmentally sound and economically viable businesses.

The AEM program coordinates agricultural and environmental conservation agencies and programs as well as private sector consultants to provide one stop shopping for services. All agricultural counties in New York State are conducting AEM programs, and participation has grown to include over 9000 farms.

Using AEM's 5 tiered approach, farmers work with local AEM resource professionals to develop and implement comprehensive site specific farm plans.

Tier 1 – Inventory Questionnaire – Identifies current farm activities, future Plans, and potential environmental concerns.

Tier 2 – Assessment Worksheet – Documents current environmental stewardship while identifying and prioritizing environmental concerns.

Tier 3 – Planning Process – A plan is developed providing solutions to

Environmental concerns identified in Tiers 1 and 2. Plans are designed with a farm's mission, goals, and objectives in mind.

Tier 4 – Implementation - Agricultural agencies and consultants provide Farms with technical, educational and financial assistance to implement Best Management Practices. You must be in this program to get a grant.

Tier 5 – Evaluation – Ongoing evaluations ensure that AEM helps protect both the environment and the viability of farm businesses.

A copy of the plan is attached.

Mike Coia from Lodi, New York representing Seneca Bio Energy of the BioDiesel Facility at the former Army Depot/Fuels gave a report on the progress of his Company to say how much we appreciate all the assistance the Town of Romulus has given to us. You have been very very helpful along with the Planning Board and Jack Holley in the Water Department as well. Last fall we went through the SEQR process and we got a negative declaration from the Planning Board for our SEQR. We used the engineering company MRB Group to do our detailed site development plans. These would up being a series of drawings and plans for a number of items that the DEC required us to have permits for. In particular, storm war management plans which are now complete. Wetland delineation and any mitigation that has to be done has been completed. An access entrance road out to Route 96 requires us to do a DOT traffic Study. Meetings with the DOT have approved the counts and the traffic study and made a conclusion that we do not need an entrance ramp or a turning ramp. The actual drawings for the access road layout have been completed by MRB and have been submitted to DOT. We hope that by the end of March 2009 we will have all the approvals that we need so that we can open up that entrance way to allow Top Quality Hay and their workers as well as our workers to not have to make the long loop from the main entrance. Also it will make it more accessible for any fire or emergency crews that may have to use it. I would like Supervisor Kaiser to make arrangements with the Planning Board Assistant Chairman so that we may get the drawings etc in front of the planning board so that they may go through their review for us to get our approvals to start work in April. We also have been working with the wineries on their waste pumice. We will be using that to make manufactured soil that can be returned under perhaps one of the AEM Plans to these wineries so that they can spread a soil as opposed to the pumice. The seeds will also be taken out of these grapes to make a grape seed oil. It also can be expanded to make a bio diesel fuel oil.

Communications to be filed:

- a. Letter from Seneca County Soil & Water - Attached
- b. OSC Government Accounting Training - Attached
- c. Dog Licensing Dealer's Exemption Certificate - Attached
- d. Update on Farmland Protection Grant Application - Attached
- e. Traffic Calming Initiative - Attached

Assessor's Report:

- a. No report this month

Code Enforcement Officer:

- a. Permits Issued
 - i. #1-09 5870 East Lake Road – Addition to existing house

Romulus Planning Board:

- a. Regular Meeting Minutes Attached.
- b. Dog Control Meeting Minutes Attached

Roumulus Zoning Board:

- a. Meeting scheduled for February 19, 2009.

Highway Superintendent:

- a. Report Attached
Gov. Patterson cut our CHIPS monies this year from \$53,000 down to \$30152 a decrease of 43.11%. When the President signed that Stimulus package, Gov. Patterson reinstated all of 2008 and 2009 CHIPS money. The word we got today was that it was restored to \$53,000.00.

Dog Control Officer:

- a. Report attached.

Water Commissioner - Everything is going well. Butch went to conference and has submitted a report. If more than one person goes to same conference only one report could be filed. All submitted will be put in one folder titled Conferences.

Bookkeeper

- a. Report Attached

Committees Report.

- a. Hernon Park
 - i. Next Meeting scheduled for March 18, 2009
- b. Historical Society meeting schedule for February 19, 2009 at 10:00 AM

New Business – Jim Williamson said that he needs some windows at the Highway Dept. and that he was told to contact Seneca Vinyl to get an estimate on 3 windows to present to the Board. Supervisor Kaiser told Mr. Williamson to go ahead and get an estimate.

Resolutions:

- 15-09 Authorize Clerk to Advertise Again for 2 Alternate Zoning Board Positions and 1 Zoning Board Position
Motioned: Councilman Robert Gerlach
Seconded: Councilwoman Barbara McCall
Carried Unanimously
- 16-09 Authorize Typist to Attend Schooling

- Motioned: Councilwoman Barbara McCall
Seconded: Councilman Robert Gerlach
Carried Unanimously
- 17-09 Verification of Payables
Motioned: Councilman Robert Gerlach
Seconded: Councilman Kyle Collinsworth
Carried Unanimously
- 18-09 Authorize Town Clerk to Attend Annual Conference
Motioned: Councilwoman Barbara McCall
Seconded: Councilman Robert Gerlach
Carried Unanimously
- 19-09 Authorize Highway Superintendent to Attend Conference
Motioned: Councilman Robert Gerlach
Seconded: Councilwoman Barbara McCall
Carried Unanimously

Town Clerk's Report

- a. Report Attached
Motioned: Councilman Robert Gerlach
Seconded: Councilman Kyle Collinsworth
Carried Unanimous

Adjournment at

- Motioned: Councilman Councilman Robert Gerlach
Seconded: Councilwoman Barbara McCall
Carried Unanimously

The next meeting will be March 18, 2009.

building
hope
together

February 17, 2009

Trustees

Town of Romulus
Town of Romulus
PO Box 177
Willard, NY 14588

Most Rev. Matthew H. Clark
Rt. Rev. Prince Singh

Board of Directors

Dear Friends:

Sherri Catalano
President

Sheen Housing appreciates your past support of our efforts to provide housing assistance to low-income residents. We are again requesting your help in obtaining much needed funding for very low-income families, seniors and persons with disabilities.

Kevin LoCicero
Vice President

We are applying to several granting agencies. These include the New York State HOME Program for rehabilitation funding for owner-occupied housing; the RESTORE Program for rehabilitation funding for elderly owner-occupied housing; and the Access to Home Program for modification/accessibility funding for owner-occupied housing for persons with disabilities and the frail elderly. The funds would provide assistance for such things as septic, critical wells, furnaces, roofs, electrical, structural repairs, accessibility/modifications and other critical home repairs. These funds will eliminate health and safety related concerns within the home.

John M. Berry
Secretary

Charles Chapin
Treasurer

Amy Batzing

We have enclosed a sample letter of support. Please feel free to use this letter or create your own. *Your letter needs to state your intent to support this request and to provide either funding (if available) or referrals (as appropriate) or both. Your letter should detail services available and a referral process. If your program relates to Weatherization, please include information about energy conservation methods/strategies utilized.* **Due to timing issues with each of these applications, we request that you provide this letter of support no later than Wednesday, February 25, 2009. Please send these letters directly to Sheen Housing, 935 East Avenue, Suite 300, Rochester, NY 14607.** Our success in obtaining this grant funding in part is based on local community support of these efforts by agencies such as yours.

Linda Berger-Dunn

Dominick Caroselli

Michael Connelly

Patrick L. Cusato

Nellie Hedegard

Roseanne Hennessey

Bruce Marché

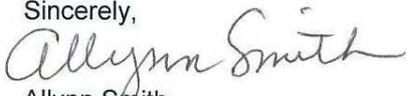
Joan McCarthy

Jeffrey Parker

Sumner Pearsall

Penny Wisneski

Should you have any questions or concerns, please feel free to contact me at (585) 461-4263. If you would like the sample letter emailed to you, please contact us at Sheen@rochester.rr.com. Thank you in advance for your support of this request and your prompt attention.

Sincerely,

Allynn Smith
Executive Director

:dlh
Enclosure

935 East Avenue, Suite 300
Rochester, NY 14607
p 585.461.4263
f 585.461.5177
sheen@rochester.rr.com



David:

I note with interest the exemption granted by the state to the Yoder kennel, exempting them from licensing their dogs and effectively keeping the public from knowing the number of animals, or visiting the premises to verify compliance.

I do not believe that the state has the authority to issue such an exemption under the existing law. Article 7 says:

*This article shall not apply to any dog confined to the premises of any person, firm or corporation engaged in the business of breeding or raising dogs for profit and licensed as a class A dealer under the **Federal Laboratory Animal Welfare Act**, provided that such person, firm or corporation has obtained a certificate of exemption. Application for such certificate shall be made annually to the commissioner and shall be accompanied by a fee of one hundred dollars.*

There IS NO Class A dealer license issued under the Federal Laboratory Animal Welfare Act. That act deals with the treatment of animals including cats, dogs and primates in research settings.

Public Law 99-198 Food Security Act of 1985, Subtitle F - Animal Welfare
*Animal Welfare Act (7 USC 2131-2155; 80 Stat. 350, 84 Stat. 1560, 90 Stat. 417, 99 Stat. 1645, 104 Stat. 4066, 5177; 105 Stat. 1984; 109 Stat. 711, 948), as amended -- Also referred to as **the Federal Laboratory Animal Welfare Act**, and includes the Improved Standards for Laboratory Animals Act.*

Public Law 89-544, approved August 24, 1966 (80 Stat. 350), as repeatedly amended, directs the Secretary of Agriculture to regulate and insure the humane care and treatment of dogs, cats and certain other animals used for research, experimentation, exhibition and sale purposes, as well as to assure humane treatment of animals during transportation in commerce and to protect owners of animals from theft by preventing the sale or use of animals which have been stolen.

That identical language mistaken language is used in the NYS Sanitary Code Section 2.14 (k) dealing with the need for Rabies vaccination of cats used in research, would indicate that this language relates to rabies, not to the need to issue dog licenses:

(k) Whenever the disease rabies is confirmed by the State Wadsworth Center for Laboratories and Research in a raccoon in any county of New York State, within 30 days of notice to the county of the confirmation, all cats residing in the county who are not then actively immunized as defined in this section must be vaccinated as outlined below. Such notice will be sent to the county's local health authority by the Commissioner of Health. Actively immunized shall mean injection of a rabies vaccine which meets the standards prescribed by the United States

Department of Agriculture for interstate sale and administered according to the manufacturer's instructions under the direction of a duly licensed veterinarian. All cats in the county, three months of age or over, are to be vaccinated to prevent rabies. This section shall not apply to cats owned by a non-resident, while passing through any town, city or village for a period not exceeding fifteen days, if entered in any exhibition at any cat show therein, and if confined and in immediate charge of the exhibitor, or to cats actually confined to the premises of incorporated societies, devoted to the care or hospital treatment of lost, strayed or homeless animals, or confined to the premises of public or private hospitals devoted to the treatment of sick animals, or confined for the purposes of research institutions, or to cats actually confined to the premises of a person, firm, or corporation actually engaged in the business of breeding or raising cats for profit and are so licensed as a class A dealer under the Federal Laboratory Animal Welfare Act, or if such vaccination would adversely affect the health of the cat as determined by a duly licensed veterinarian.

Again, the same language is used in the NYC Health Code dealing with Rabies:

(d) Active immunization against rabies shall not be required for dogs or cats owned by a non-resident, while passing through New York City for a period not exceeding fifteen days, if entered in any exhibition at any dog or cat show therein, and if confined and in immediate charge of the exhibitor, or for dogs or cats actually confined to the premises of incorporated societies, devoted to the care or hospital treatment of lost, strayed or homeless animals, or confined to the premises of public or private hospitals devoted to the treatment of sick animals, or confined for the purposes of research to the premises of colleges or other educational or research institutions, or for dogs or cats actually confined to the premises of a person, firm or corporation actually engaged in the business of breeding or raising dogs or cats for profit and are so licensed as a class A dealer under the Federal Laboratory Animal Welfare Act or if such vaccination would adversely affect the health of the dog or cat as determined by a duly licensed veterinarian.

What is most troubling to me is the response I got from an Agriculture and Markets veterinarian when I questioned the interpretation of the law and the massive exemption from the dog licensing laws and the loss of income to the municipalities, as well as the public's right to know how many dogs are being used for breeding. He said "why would we bother, they will never leave the barn." I will try and locate that email.

In any event, I thought you might be interested in this information.

Mary Anne Kowalski

Town of Romulus Planning Board – March 2, 2009

Barry Roach, Chair	absent excused
Kate Sinicropi, Vice Chair	present
Daniel Brodnicki	present
Tom Bouchard	present
Mickie Sanders-Jauquet	present
Bill Karlsen	present
Sue Ellen Balluff	present

Meeting called to order at 7:05 p.m. with roll call. The Pledge of Allegiance and moment of silence followed.

Minutes of February 2, 2009 read for additions or corrections. Tom Bouchard pointed out the correct date for the Cazenovia Sustainable Energy Seminar is April 17, 2009, not April 20, 2009. Correction so noted. Tom motioned to accept minutes as read. Seconded by Sue Ellen Balluff. Motion Carried.

Lakefront Visioning

Tom Bouchard told members that the final draft to the Waterfront Advisory Committee from Peter J. Smith & Company, Inc. is due in April or May.

Dog Kennel Moratorium

Mickie Sanders-Jauquet reported on progress and ongoing communications with Town Lawyer Steve Getman and Supervisor David Kaiser.

Docks and Moorings

Sue Ellen Balluff reported the committee met twice in February. Letters will be going out to ask homeowners to participate in an existing dock survey.

Other Business

Tom Bouchard mentioned the Energy Symposium, Friday, April 17, 2009 at a cost of \$40.

Bill Karlsen showed members a map of Amish homes and farms in the Township of Romulus and southern Seneca County.

Motion to adjourn

Motion: Kate Sinicropi
Second: Sue Ellen Balluff
Carried

8:00 p.m. Respectfully submitted by Bill Karlsen.

DRAFT

Proposed Regulation of Dog Breeding Facilities

Purpose: When the Town Zoning Ordinance was originally enacted, the then Town Board did not provide for the regulation of the construction or operation of kennels or other dog or cat breeding or boarding facilities within the Town. Since then, the Town has been made aware that thousands of large scale dog breeding facilities exist all over the United States and, further that the numbers also appear to be increasing in other areas, including upstate New York. Further, it has been documented in the press that dogs rescued from these operations exhibit a wide array of veterinary and behavioral problems, including severe malnutrition, rotting teeth and severe periodontal disease, extreme matting of fur sometimes leading to skin lesions, mange, flea, tick, and parasite infestations, and serious foot and leg injuries from living an entire life on wire mesh flooring; that female dogs in such circumstances are typically bred at every opportunity until they are physically spent and can no longer reproduce; that these dogs live out their entire lives in tiny enclosures, never having a chance to get out of their cages for exercise or socialization. Therefore, it appears that it would be appropriate for the Town Board to review the standards under which large scale and/or commercial kennels or breeding facilities be permitted within the Town.

The purpose of this law is to protect and preserve the general health, safety and welfare of dogs and cats found in breeding facilities in the Town of Romulus by establishing regulations regarding the location, use and operation of said facilities in order to avoid and prevent detrimental effects on companion animals and increase of dogs and cats found in the animal shelters and rescue organizations due to their poor conditions to becoming companion animals.

DRAFT

Dog/Cat Breeding Facilities

1. Definitions

2. Regulations for Dog/Cat Breeding Facilities

3. Substantive Requirements

4. Penalty

Definitions:

A. Commercial Dog/Cat Breeding Facility:

Any building or lot upon which a person (or persons) breeds two or more litters of dogs/puppies in a calendar year and the facility is licensed by the USDA (United States Department of Agriculture) and :

- (1.) Sells or transfers any dog to a dealer or pet shop kennel; or
- (2.) Sells or transfers more than 50 dogs per calendar year

B. Dealer:

A person who

- (1.) Publicly or privately sells or offers for sale any dog belonging to another person for consideration, a fee or a commission or percentage of the sale price;
- (2.) Transfers dogs at wholesale for resale to another; or
- (3.) Offers or maintains dogs at wholesale for resale to another

C. Private Breeding Facility:

Any building or lot upon which a person does not meet the definition of “commercial dog/cat breeding facility” where dogs/cats are bred by the owner, for the purpose of hunting, tracking and exhibiting in dog/cat shows, performance events or field and obedience trials.

D. Rescue Organizations:

Any facility where homeless, stray, abandoned, rescued or unwanted animals are received, harbored, maintained or made available for adoption to the general public and which is owned, operated or maintained by a duly incorporated humane society,

society, society for the prevention of the cruelty to animals or other nonprofit or tax-exempt organization devoted to the welfare, protection or humane treatment of animals.

A. Rescue Organizations networks (fostering):

Any person or persons who houses animals at the request of a duly incorporated humane society, animal welfare society, society for the prevention of the cruelty to animals or other nonprofit or tax-exempt organization devoted to the welfare, protection or humane treatment of animals who accepts companion animals for the purpose of finding permanent adoptive homes for animals and does not maintain a central facility for keeping animals, but rather uses a system of fostering in private homes or boarding or keeping pets in animal shelters.

(1.) May foster or board up to 20 animals at a time per year.

B. Dog: A live *Canis lupus familiaris* or any dog hybrid

C. Cat: A live *Felis catus* or any cat hybrid

	Conservation/ Recreation	Agriculture	Lakeshore Residential	Industrial Warehouse	Hamlet Residential	Institution/ Governmental	E / D
<u>Private Pet Breeding Facility</u>	NA	A	A	NA	A	NA	N A
<u>Commercial Dog Breeding Facility</u>	NA	NA	NA	NA	NA	NA	N A
<u>Rescue Organizations</u>	NA	A	A	NA	A	NA	N A
<u>Rescue Organization Networks</u>	NA	A	A	NA	A	NA	N A

Regulations for Dog and/or Cat Breeding Facilities:

NA - Not Allowed/Prohibited

SP - Special Permit Required

A -Allowed

Substantive Requirements: Existing Commercial Dog/Cat Breeding Facilities

- A. No person or premises who has located, established a commercial breeding facility in the Town of Romulus prior to the effective date of this local law, shall continue to operate or use such business for a period in excess of one year following the effective date of this local law. **Question: If we phase out existing business in the Town does the phase out have to be responsive to the investment already established by the business, such as breeding stock and income lost over the years that stock could breed. It's believed dogs can breed up to age 8 so possibly take up to seven years to get these breeders to stop. Also if takes that long can be give them a permit and each year have them follow the rule of the law such as having the code enforcer and animal control officer go in and inspect. Can we have them not increase their stock, size of buildings, any capital improvements?**
- B. Such pre-existing commercial dog/cat breeding facilities shall be subject to the same regulations as specified in this local law, including inspections by the Code Enforcement Officer, the Animal Control Officer, and the Town Board approved Vet. **If we have to grandfather and can we have them do a special permit again having the code enforcer and animal control officer go in and inspect once a year and then when complaints are made. Can we limit them to the number that they have and not allow expansion?**

Penalties:

- A. **Authority.** The Code Enforcement Officer has the authority to examine the premises and locations of any buildings or structures in the Town of Romulus and shall determine whether or not they comply with the existing zoning laws. The Animal Control Officer has authority to inspect the premises and buildings and assess the conditions of the dogs/cats within the buildings and structures in the Town of Romulus. A Town Board approved Vet by accompany and assess conditions of the animals within the buildings and structures in the Town of Romulus. The Code Enforcement Officer shall keep a permanent record of all violations of this article, whether reported by private citizens or by any board agency; officer or employee of the Town and such record shall show the disposition of all such violations.

- A. less than \$350 nor more than \$700 or imprisonment for a period not to exceed 15 days, or both, for a conviction for a second offense within a period of five years from the date of the commission of the first offense; a fine not to be less than \$700 nor more than \$1,000 or imprisonment for a period not to exceed 15 days, or both, for a conviction for a third or subsequent offense within a period of five years from the date of the commission of the first offense. Each day's continued violation shall constitute a separate additional violation.
- B. In addition, any person who violates any provision of this code or who shall omit, neglect or refuse to do any act required thereby shall, severally, for each and every violation, forfeit and pay a civil penalty of not less than \$500.00 nor no more than \$3000.00 . When a violation of any of the provisions is continuous, each day thereof shall constitute a separate and distinct violation subjecting the offender to an additional penalty.
- C. The imposition of penalties for any violation of this code shall not excuse the violation nor permit it to continue. The application of the above penalties or prosecution for violation of any provision of this code shall not prevent the enforced removal of conditions prohibited thereby. The expenses of the Town may be chargeable, in addition to the foretasted criminal and civil penalties, to the offender and may be recovered in civil court of appropriate jurisdiction. In addition, all expenses incurred by the Town in connection with the proceedings to repair and secure, or demolish and remove the unsafe conditions, including the costs of actually removing a building, and vehicles shall be assessed against the land on which such building is located and shall be levied and collected in the same manner as provided in the Town Law for the levy and collection of a special advalorem levy. Any contract for demolition and removal of a building shall be awarded through competitive bidding if so required by law.
- D. Upon complaint the complainant has just and reasonable cause to suspect that any of the provisions of law relating to or in any wise affecting animals are being or about to be violated in any particular building or places, such magistrate shall immediately issue and deliver a warrant to any person authorized by law to make arrests for such offense, authorizing him to enter and search such building or place and to arrest any person there present found violating any of said laws, and to bring such person before the nearest magistrate of competent jurisdiction, to be dealt with according to law.

Whenever a suspected violation of the code occurs, any person may file a signed written complaint reporting such violation to the Code Enforcement Officer. The Code

A. Enforcement Officer to act independently in all cases or a particular class of cases. Is this feasible?

B. Legal Action:

1. Abatement of violations. If any premises are in violation of this article after the due date for remedy or correction of the violation has past, the Town Board or, with its approval, the Code Enforcement Officer may institute an appropriate legal action or proceeding to prevent, restrain, correct or abate such violation, to prevent the occupancy of the premises or to prevent any illegal act, conduct, business or use in or about such premises.
2. Public hearing; notice; order to repair or remove. An alternative course of action is for the Town Board to pursue correction before taking legal action through the court

General Concerns:

Is all of this feasible? Can we actually do all of this? Can it be implemented in the existing zoning laws?

Need to look at the section on authority for inspection by the code officer: Are we able to do this and set it in motion for the Town and businesses in the Town.

DOCKS AND MOORINGS STEERING COMMITTEE
MEETING SUMMARY
FEBRUARY 9, 2009

Present: Sue Ellen Balluff, Kathy Russo, Ken Cook, Duane Riegel, Barbara Nearpass, Holly Bailey, Jean Currie, Lisa Sadlik, Harriet Haynes, Tom Kicior and David Zorn.

Introductions were made, joining the group this week were Tom Kicior and David Zorn with Genesee Finger Lakes Regional Planning Council.

The January meeting was canceled due to poor weather and rescheduled for this date.

Funds have not yet been released.

The group reviewed the Phase and task schedule. A copy is attached.

Since there has been an election since the inception of the steering committee, members need to go back to their respective towns and have the Town Councils reaffirm the member's appointment to the Docks and Moorings Steering Committee.

It was reiterated that a web site needs to be set up as a resource for the public to see what the committee is doing. It may be possible to do this within the F/FLRPC.

It was proposed the letter of introductions should be mailed in June and the physical inventory conducted in July and August. Compilation of data will be by G/FLRPC.

The group discussed possible ways to expand volunteer effort. Barb will talk with Seneca Falls and Romulus school systems regarding potential use of students completing their community service requirements. Jean and Holly will talk to South Seneca school system. Harriet will contact William Smith & Hobart Colleges.

Lisa will set up a web based site that the committee can place documents for access by committee members. Sue Ellen to email Lisa copies of documents currently in her file.

Harriet is to check her file for the number of lakefront properties in each town.

The next meeting will focus on forming a complete and detailed task list.

The next meeting is February 25, 2009 at 7 p.m. at the Seneca County Building.

David Kaiser - Supervisor
Terry Rose Smith - Town Clerk
James I Williamson - Superintendent of
Highways
Barbara McCall - Councilwoman
Robert Duke Gerlach - Councilman
Ralph Walborn, Jr. - Councilman
Kyle Collinworth - Councilman

**TOWN OF
ROMULUS
HIGHWAY
DEPARTMENT**

6804 County Road 129
Ovid, NY 14521
Phone (607) 869-9578
Fax: 607 869 5270
E-mail: romulushighway@zoom-dsl.com

March 13, 2009

Highway Report

We have been hauling stone for summer work.

Richard and Jimmer a changed ball joints in the 1994 Mack dump truck and it was taken to Tallmadge tire for a front-end alignment.

I talked to Supervisor David Kaiser and Councilman Kyle Collinworth about a program that Cat has where you trade-in our skid-steer for a new one. We pay \$10.00 per hour on the hour meter. That would equal \$1300.00 for a new one. That way we have no maintenance or repair cost what so ever. And we will always have a new piece of equipment. If we could do this with all our construction equipment it would cut our equipment fund to about \$10,000 a year and save the Taxpayers \$30,000 a year. Plus we would always have new equipment. They can do this because we buy off state bid.

All the trucks and equipment are running ok.

Respectfully,

James I Williamson
Town of Romulus Highway Superintendent

David Kaiser - Supervisor
Terry Rose Smith - Town Clerk
James I Williamson - Superintendent of
Highways
Barbara McCall - Councilwoman
Robert Duke Gerlach - Councilman
Ralph Walborn, Jr. - Councilman
Kyle Collinsworth - Councilman

TOWN OF
ROMULUS
HIGHWAY
DEPARTMENT

6804 County Road 129
Ovid, NY 14521
Phone (607) 869-9578
Fax: 607 869 5270
E-mail: romulushighway@zoom-dsl.com

March 13, 2009

Superintendent's Report

I would like to thank the Romulus Town Board for allowing me to attend the 2009 Grass Roots Campaign on March 10th and 11th. On Tue. evening we had a legislative briefing and strategy meeting.

On Wed. morning we walked to the Legislative Office Building to meet with state lawmakers and their staff. We had over 500 Town Highway Superintendents attend the Campaign!

Seneca County Superintendents and all Region 3 meet with Assemblyman Kolb and Senator Mike Nozzolio. We told them of the importance of the local CHIPS program and that 86% of all roads in Upstate New York are Town roads and we only get about 20% of Transportation Funding for road maintenance.

It was a very educational trip.

Respectfully,

James I Williamson
Town of Romulus Highway Superintendent

David Kaiser - Supervisor
Terry Rose Smith - Town Clerk
James I Williamson - Superintendent of
Highways
Barbara McCall - Councilwoman
Robert Duke Gerlach - Councilman
Ralph Walborn, Jr. - Councilman
Kyle Collinsworth - Councilman

TOWN OF
ROMULUS
HIGHWAY
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6804 County Road 129
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Phone (607) 869-9578
Fax: 607 869 5270
E-mail: romulushighway@zoom-dsl.com

March 13, 2009

Superintendent's Report

I would like to thank the Romulus Town Board for allowing me to attend the 2009 Grass Roots Campaign on March 10th and 11th. On Tue. evening we had a legislative briefing and strategy meeting.

On Wed. morning we walked to the Legislative Office Building to meet with state lawmakers and their staff. We had over 500 Town Highway Superintendents attend the Campaign!

Seneca County Superintendents and all Region 3 meet with Assemblyman Kolb and Senator Mike Nozzolio. We told them of the importance of the local CHIPS program and that 86% of all roads in Upstate New York are Town roads and we only get about 20% of Transportation Funding for road maintenance.

It was a very educational trip.

Respectfully,

James I Williamson
Town of Romulus Highway Superintendent

ROMULUS HISTORICAL SOCIETY

Date: Feb. 19, 2009

Meeting called to order by Sec. McCall at 10:15

Members present: Lynn Vincent, Ann Getman, Honorine Rock, Sarah Dawley and Barb McCall

Copy of last meeting minutes presented to members present.

Honorine gave treasurer's report as follows: income: \$1,500 from the Town of Romulus and a \$500.00 donation from Mark Jauguet. Total in savings after a \$600 transfer to checking is \$8,145.68. Total in checking after bills paid is \$253.56.

No correspondence

Old business: Will check with Dave Kaiser re Carvelho window estimate and if any work is being done on the building. Need to check doors. One was left open. Discussion as to using the upstairs for storage and cleaning the kitchen before the open house in June.

New Business: Is Neil still working on a program for the open house?

Special announcements

Next meeting: March 19, 2009

Adjourned.

Respectfully submitted,

-

Barbara McCall sec.

Bookkeeper's Report
March 18, 2009

Town books are all balanced to date. Copies of the trial balances have been given to all Board Members, James Williamson, Donald Greule and Jack Holley.

Paulette is settling into her new position. Unfortunately it has been rather busy in the office and she has had everything thrown at her. We hope it will slow a bit so that there is sufficient time for us to assist Paulette during the learning curve.

All books are balanced and trial balances have been provided to all department heads.

Respectfully submitted,
Angel J. Lawrence, Bookkeeper
Town of Romulus

TOWN OF ROMULUS

David M. Kaiser, Supervisor
 Terry Smith, Town Clerk
 James I. Williamson, Highway Superintendent
 Robert Gerlach, Councilman
 Ralph Walborn, Jr., Councilman
 Barbara McCall, Councilwoman
 Kyle Collinsworth, Councilman



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VERIFICATION OF PAYABLES RESOLUTION # 20-09

WHEREAS, the vouchers have gone through the proper auditing process, now therefore be it

RESOLVED, that said bills be approved for payment.

These Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:
 Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Councilman Gerlach	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

March 18, 2009

Terry Smith, Town Clerk
 Town of Romulus

TOWN OF ROMULUS

David M. Kaiser, Supervisor
 Terry Smith, Town Clerk
 James I. Williamson, Highway Superintendent
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ROMULUS VOLUNTEER FIRE DEPT. BINGO LICENSE RESOLUTION #21-09

Resolved, that the Town Board of the Town of Romulus does hereby accept and approve the Romulus Volunteer Fire Department's Bingo License #588 for a twelve week period from April 7, 2009 through June 30, 2009.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:
 Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Councilman Gerlach	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

March 18, 2009

Terry L. Smith, Town Clerk
 Town of Romulus

TOWN OF ROMULUS

David M. Kaiser, Supervisor
 Terry Smith, Town Clerk
 James I. Williamson, Highway Superintendent
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LETTER OF SUPPORT FOR BISHOP SHEEN HOUSING RESOLUTION #22-09

RESOLVED, the Town of Romulus Town Board will write a letter of support for a 2007 grant for the NYS Home Program and be it

FURTHER RESOLVED, this letter will be forward to Allynn Smith, Executive Director of the Bishop Sheen Ecumenical Housing Foundation, Inc.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:

Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Councilman Gerlach	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

March 18, 2009

Terry L. Smith, Town Clerk
 Town of Romulus

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	2	0.84
	Misc Fee	Certified Copies	6	60.00
			Sub-Total:	\$60.84
A2540	Wagering Fees	Bingo Proceeds	4	57.66
			Sub-Total:	\$57.66
A2544	Dog Licensing	53% License Fee	16	50.35
		Female, Spayed	5	20.00
		Female, Unspayed	2	5.00
		Male, Neutered	7	20.00
		Male, Unneutered	2	5.00
		Purebred Licenses	1	0.00
			Sub-Total:	\$100.35
			Total Local Shares Remitted:	\$218.85
Amount paid to:	County Treasurer for Dog Licenses			44.65
Amount paid to:	NYS Ag. & Markets for spay/neuter program			18.00
Amount paid to:	NYS Environmental Conservation			14.16
Total State, County & Local Revenues:		\$295.66	Total Non-Local Revenues:	\$76.81

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Terry L. Smith, Town Clerk, Town of Romulus during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date