

ROMULUS TOWN BOARD MEETING
September 17, 2014

Call to Order: The regular Romulus Town Board Meeting was called to order by Supervisor David Kaiser at 7:30 PM.

Roll Call:	Supervisor David Kaiser	Present
	Councilman Gordon Carroll	Absent
	Councilman Ralph Walborn, Jr.	Present
	Councilwoman Theresa Jackson	Present
	Councilman Kyle Collinsworth	Present

Others Present: Town Clerk, Terry Smith
Highway Superintendent, Jim Williamson
Planning Board Chair, Tom Bouchard
Planning Board Vice Chair, William Karlsen
Zoning Board Member, Barbara McCall
Bookkeeper, Mary Farnsworth
Finger Lakes Community Newspaper, Aneta Glover
Residents 1

Pledge of allegiance: followed by moment of silence.

Approval of Minutes:

- a. August 20, 2014 Minutes – Amended Minutes
Mr. Stapleton’s Report was added to minutes.
Motioned: Councilman Ralph Walborn, Jr.
Seconded: Councilman Kyle Collinsworth
Carried Unanimously
Motioned by: Councilman Ralph Walborn, Jr. to accept amended minutes:
Seconded by: Councilman Kyle Collinsworth
Carried Unanimously

Communications:

- a. Time Warner Cable – attached
- b. Time Warner Cable - attached
- c. Fall 2014 Regional Local Government Workshop – attached
- d. Public Officials Conference – attached
- e. NY Municipal Insurance Reciprocal Safety During Snow etc. – attached
- f. MOCK Antibiotic Dispensing – Exercise – Volunteers needed
- g. Remedy Proposed for Bownfield Site Contamination – attached

Code Enforcement Officer:

Nothing this month

Romulus Planning Board:

- a. Seneca County Planning Board Meeting Agenda – September 11, 2014- attached
- b. Seneca County Planning Board Minutes – August 14, 2014 – attached

Mr. Bouchard spoke about a further review of the proposal changes for the zoning at the Depot, the Planning Board thought it would be wise to take more time and take a closer look at the use of special use permits.

They are going to spend the next meeting looking at the ones that don't make sense and the ones that seem to be unnecessary. He ask that the Town Board hold off on scheduling a public hearing till they have had time to take a closer look at the special use permit process.

They are looking at the Comprehensive Plan and at least the initial stage of it.

The Planning Board will be getting in contact with the Anderson Group and Finger Lakes Railway and see about getting a look at their operations at the Depot.

Mr. Bouchard also would like to get hold of the Deputy of Administration at WDTC to get permission to clean of the Lake Front for some time this fall. Supervisor Kaiser said he spoke to WDTC Dep. Of Administration to get permission to get something in writing for liability reasons allowing the Town to do the work on a volunteer basis.

Mr. Bouchard asked what the status was about the burnt house on County Rd. 132 in Willard. Supervisor Kaiser will get update.

Dumpster Days will be October 3, 4, and 5 2014.

Zoning Board:

Nothing this month.

Dog Control Officer

- a. Seneca County will have a Rabies clinic on October 4, 2014 at the Seneca Highway Department in Romulus from 10:00 am to 11:00 AM.

Bookkeeper

Report Attached.

Mrs. Farnsworth said that the tentative budget is very tentative because she had not heard from Romulus Fire Department, or from South Seneca Ambulance but she did hear from get something from the Ambulance Corp.

She has asked Supervisor Kaiser if the Town Board may appoint Beatrice Licak, temporarily, as registrar and to cover some hours for both herself and the Town Clerk. There is a resolution to appoint her for approximately 2 months. The office will be closed on Fridays.

Water District Report –Mr. Robert Stapleton reports: “ Master total for Willard was 940,000 gallons with a daily average of 30,000.

The August report for Romulus was 1.35 million with a daily average of 36,000. We had a leak on the main line valve County Rd 132. At some point that valve will need to be replaced.

Right now we have 4 hydrants out of service.

We will be replacing the hydrant down County Road 132 on Friday.

The fire hydrant on Cayuga Street in Romulus is out of service.

Shut off notices have been delivered.

We will be terminating water service to 1409 Main Street, Willard, NY.

We had 6 water meters not working and not we have 5. We have two scheduled for repairs.

We did get the Amish meter replaced.

We got all the tools need from the Depot such as generators, pumps etc.

I need some hi max clamps – 2-6 inch and 2- 8 inch.

The service truck needs to be fixed. Would like it done before we pick the plow up in two weeks. I have scheduled a week end for flushing the water systems in October. Also, we will

need more flags for the hydrants for winter.” Mr. Stapleton would like to get a De- fuser to allow for slow flushing of the hydrants.

Supervisor Kaiser said that the Town contracted an engineering firm to consult with one of the projects with the Willard Main line.

Supervisor

- a. Server Replacement - The Town received a quote from Stone Boat Computing for \$1095.00. The present server in the office was purchased in 2003. It will not last very much longer. Mr. Churchill said it would be ok till after the first of the year.
- b. Excavation was done around the Municipal Building. Supervisor Kaiser brought the ground level down about one foot. Should be good now for drainage.

Old Business:

2198 Cayuga Street, Romulus, NY will be put on taxes for mowing.

Mark Martin from Lake Shore Landing – wanted to know when the job will be completed from taking down trees and sidewalks. There is still roots under sidewalks never removed and wood chips strewn on yards etc. It will cost approximately \$9000.00 to take out the sidewalks and replace them. That would be for cement and approximately \$2000.00 for top soil and seeds. Supervisor Kaiser talked to our Town Attorney, Steven Getman and other than take the sidewalks out, to sign over the sidewalks to owners. Supervisor Kaiser will find out the legality of doing that. Supervisor Kaiser said that the Town will take a look at the damage and see if we can't level the yards and do some seeding or whatever is necessary.

Executive Session:

Supervisor Kaiser wanted to enter into executive session to discuss personnel issues regarding wages. The Town Board entered executive session at 8:30: PM.

Motioned: Councilman Kyle Collinworth

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

Return from Executive Session @9:05 PM

Motioned: Councilman Ralph Walborn, Jr.

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

Resolutions:

#69-14 – Verification of Payables

Motioned: Councilman Kyle Collinworth

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

#70-14 – Clerk Authorized to Advertise

Motioned: Councilman Kyle Collinworth

Seconded: Councilwoman Theresa Jackson

Carried Unanimously

Discussion: Budget Workshop scheduled for 9/29/14 @10:00 AM

#71-14 – Budget Transfers-Appropriations

Motioned: Councilman Kyle Collinsworth
Seconded: Councilwoman Theresa Jackson
Carried Unanimously

#72-14 – Accept 2015 Tentative Budget
Motioned: Councilman Ralph Walborn, Jr.
Seconded: Councilwoman Theresa Jackson
Carried Unanimously

#73-14 – Assist with Water Department Needs
Tabled per Supervisor Kaiser

#74-14 – Appoint Temporary Town Clerk
Motioned: Councilman Kyle Collinsworth
Seconded: Councilman Ralph Walborn, Jr.
Carried Unanimously

#75-14 - Appoint Two Part time Water and Sewer Operators
For the Town of Romulus – Amendment to Resolution #67-14

Motioned: Supervisor David Kaiser
Seconded: Councilman Kyle Collinsworth
Carried Unanimously

Roll Call:	Councilman Gordon Carroll	Absent
	Councilman Ralph Walborn, Jr.	Yea
	Councilwoman Theresa Jackson	Yea
	Councilman Kyle Collinsworth	Yea
	Supervisor David Kaiser	Yea

Town Clerk's Report:

a. Report Attached
Motioned by: Councilman Ralph Walborn, Jr.
Seconded by: Councilwoman Theresa Jackson
Carried Unanimously

Adjournment:

Motioned: Councilwoman Theresa Jackson
Seconded: Supervisor David Kaiser
Carried Unanimously

