

**Regular Town Board Meeting
February 18, 2004**

Call to order at 7:30 p.m. by Supervisor David Kaiser

Present Roll Call: Councilman S. William Ritchie
Councilman Robert Gerlach
Councilman Ralph Walborn, Jr.
Supervisor David Kaiser
Councilwoman Judy Galipeau

Others Present: Town Clerk Terry Smith
Water Commissioner Jack Holley
Highway Superintendent Jim Williamson
Zoning Code Enforcement Officer Lee Hoaglan
Planning Board Chair Walter Mittermeyer
Town Justice Kathleen Greule
Dog Control Officer Aaron Covert
Neil Chaffee, Ovid Gazette
7 residents

Pledge of Allegiance Followed by a Moment of Silence

Approval of Minutes:

January 21, 2004 – Regular Town Board Meeting
Motioned by: Councilman Robert Gerlach
Seconded by: Councilman S. William Ritchie
Carried Unanimously

February 9, 2004 – Public Hearing
Motion: Councilman S. William Ritchie
Second: Councilman Robert Gerlach
Carried Unanimously

February 13, 2004 – Special Public Meeting
Motion: Councilman Robert Gerlach
Second: Councilman Ralph Walborn, Jr.
Carried Unanimously

February 17, 2004 – Special Public Meeting
Motion: Councilman S. William Ritchie
Second: Councilman Robert Gerlach
Carried Unanimously

Petitioners to the board: None

Communications to be filed:

- a. CPLR Amendment
 - i. Senator Michael Nozzolio
 - ii. Senator Joseph L. Bruno
- b. Former Sutton Road in the Town of Romulus
 - i. Letter received by the Seneca County IDA

- ii. Letter responding to the Seneca County IDA
- c. Senator Charles Schumer regarding Small Business Loan Assistance Program
- d. Assemblyman Brian Kolb regarding Census
- e. Town Clerk Seminars
 - i. Charitable Gaming Seminar at the Waterloo VFW
 - ii. NYS Town Clerk's Assoc. Annual Conference, Sarasota Springs

Zoning Code Enforcement Officer's Report: See attached.

We have been receiving a lot of complaints about 1543 Main Street, Willard with all the junk vehicles. They even have cars without license plates in the driveway, and sitting out front. These figures seem to change daily. There are signs on the windshields that say parts. I told him he couldn't have unregistered vehicles and he said they were not his. I will send him a certified letter telling him he cannot run a business in the Hamlet of Willard. We could even possibly tow them away. Bill Palmer will be burning down 2 houses of George Dickens as soon as weather permits. Will try and pursue some other remedies.

Planning Board Report: Copy of minutes from last meeting attached. All were present for that meeting plus we had a guest, George Rodriguez, in regard to a special request he has put in for an automobile garage on Rt. 96A. We reviewed it, made some changes and sent it on to the County Planning Board which is required and then they will discuss that at their meeting in March. Jim Williamson has requested a means for establishing a permit and inspection system for digging and boring work within the R.O.W. of town roads. Supervisor Kaiser intervened and pulled the resolution out this time as we could not take any action on it tonight. If you would like us to review it, I will assign committees tonight and I will have the right committee take a look at it and we will get together on it.

Highway Superintendent's Report: See attached report.

Doing some maintenance on the one-ton truck by installing a block heater. We had to call Agway for the heating system but that is all taken care of. We need to have the water tested. We had 583 man hours in plowing snow this month on top of regular work hours. We have no town roads in the Town of Romulus designated as snowmobile roads. They can, however, cross the road from one field to another.

Dog Control Officer's Report: See attached. I met with Dave Phillips from the NYS Ag & Market Dept. and he had one recommendation on the shelter. That was to meet with the town attorney and discuss the liability issue of people coming on my property to adopt a dog. It is town business. The town should have some type of lease agreement on the property that the dogs are housed on for liability coverage otherwise our dog control officer would be liable. The kennel did pass inspection.

Tax Collector's Report – Given last month.

Judge's Annual Report – Given last month.

Assessor's Report: None.

Water Commissioner's Report:

We have no emergencies or anything at this time. Everything is very quiet. We are starting to do some preliminary work. There are some bad spots in Willard that we could possibly replace. The other factor is that Jim Williamson would like to do some

paving on those streets so we thought if approved we could go ahead and get those lines replaced. We are not looking to borrow any money, but we are going to look and see what it will cost and what we can afford to do and if we get money then we could go ahead and do some renovations.

Bookkeeper's Report – See attached.

Supervisor's Report: I would like to thank Judy Galipeau for serving on the Town Board. I am sure she will serve well. As you may or may not know, we are carrying out some renovations here on the rest rooms to comply with handicap requirements. The project should be wrapped up shortly. Two years ago, we were inspected and told we were not in compliance and we have kind of dragged along for two years. We are now running into a danger of losing our water and sewer funds that are given to us by Rural Development. We went ahead and started the project to make sure we don't run into any dangers with that. Shortly, we will be in compliance. Thank you to the board for resolving the election issue in a highly professional manner. I fully realize that this was a sensitive topic and that those who were in favor of the consolidation were so for sincere reasons. I don't doubt their intentions. The reasons deemed were for the good of the town. The board did realize that consolidation was something that the town would have to experiment with and that we would have to reconsider after it became apparent to do so. The resolution consolidating the election districts stipulated we review within a year. The voting now in the fall will take place as the original format that was in place before the consolidation. The March primary will still take place here at Willard. With this and the board vacancy behind us, we can now move on and tackle new challenges. I would like to make the 2004 Committee appointments and assignments as stated below:

TOWN OF ROMULUS 2004 STANDING COMMITTEES

** First name is chairman of that particular committee

Finance	Ritchie/Walborn/Galipeau
Personnel	Gerlach/Ritchie/ Galipeau
Highway	Ritchie/Gerlach/Walborn
Buildings	Galipeau/Walborn/Ritchie
Willard Water & Sewer	Gerlach/Holley/Galipeau
Romulus Water & Sewer	Walborn/Holley/Galipeau
Planning & Development	Walborn/Galipeau/Mittermeyer
Animal Control	Walborn/Galipeau/Ferris

SPECIAL COMMITTEES

Census	Ritchie/Farnsworth
Youth & Town Park	Gerlach/Lawrence/Galipeau
Base Redevelopment	Walborn/Galipeau/Ritchie
Sidewalks	Walborn/Gerlach/Galipeau

APPOINTMENTS

Assessment	Ritchie
Audit Committee	Ritchie
Publicity & Promotions	Gerlach
5 Points Representative	Walborn
Willard DOC Repr.	Gerlach

With the appointments of the committees, these are some of the things I would like to see the committees work on in the year and this is just what I would like to see. Of course there will be things coming up and they may have very worthy projects that they feel should be pursued.

INNER OFFICE

Develop plan for office relocation when and if an office becomes available. Look into and develop a plan to consolidate tax collecting responsibilities into inner office.

PERSONNEL COMMITTEE

Finalize and construct contracts, set pay rates for full and part-time employees, both highway and general. Study health care costs to the town and investigate solutions.

BUILDING COMMITTEE

Resolve the problems with the central heating and air conditioning system. Develop a lawn care and maintenance program. Address handicap accessibility issues at town hall.

WILLARD WATER/SEWER COMMITTEE

Look into replacing water lines and develop a 5-year plan to do so.

ROMULUS WATER/SEWER COMMITTEE

Monitor development of Varick Sewer District in regard to our residents who may be hooking into it.

PLANNING & DEVELOPMENT COMMITTEE

Development and implement a system or program to disperse and handle CDBG (Community Development Block Grant) monies.

CENSUS COMMITTEE

Continue to find way to resolve the grossly incorrect 2000 census count for our town.

YOUTH & RECREATION COMMITTEE

Continue work on development of the town park. Pursue reporting of summer programs at our local schools.

BASE RE-DEVELOPMENT COMMITTEE

Pursue more involvement with the County on base issues. Most importantly, proper representation on the County IDA (Industrial Development Agency) Board.

Committee Reports: None

Old Business: The county is going to take over the property in the Village of Romulus that burned down. Mr. Swinehart said they must keep property for 18 months in case of appeal in the Parsons case. They have assured us that they will fence the house in at their expense.

New Business: Jim Williamson would like the highway committee to look into the snow removal reimbursement. "The last couple of years I think we have lost money on the deal." The setup is that we plow and push back. We do not sand roads. This is done by an annual fee for the amount of snow we have in our township. With the fuel prices like they

are today, we are losing money on it. It is not a signed contract. It is more like a verbal agreement. It has not been updated in 3 or 4 years. It is based on the miles road. We need to check and see if we are losing money. The county can plow the roads themselves. This issue should be pursued.

Resolutions:

#23-04 Approve and Sign Application for Water Tap

Motion: Councilman Ralph Walborn, Jr.

Second: Councilman S. William Ritchie

Carried Unanimously

#24-04 Verification of Payables

Motion: Councilman S. William Ritchie

Second: Councilman Ralph Walborn, Jr.

Carried Unanimously

#25-04 Authorize Town Clerk to Attend Annual NYS Assoc. Conference

Motion: Councilman Robert Gerlach

Second: Councilman Ralph Walborn, Jr.

Carried Unanimously

#26-04 Authorize Town Clerk to Attend Charitable Gaming Seminar

Motion: Councilman Ralph Walborn, Jr.

Second: Councilman Robert Gerlach

Carried Unanimously

#27-04 Authorize Water Maintainer to Attend Conference

Motion: Councilman Robert Gerlach

Second: Councilman S. William Ritchie

Carried Unanimously

Town Clerk's Report: See attached.

a. Monthly Report

Motion: Councilman S. William Ritchie

Second: Councilman Robert Gerlach

Carried Unanimously

b. Card Read

Adjourn Meeting:

8:17 p.m. Motioned by: Councilwoman Judy Galipeau

Seconded by: Councilman Robert Gerlach

Carried Unanimously