

REGULAR TOWN BOARD MEETING

AGENDA

May 16, 2012

1. Call to order
2. Roll Call
3. Pledge of allegiance
4. Approval of minutes
 - a. April 18, 2012 Regular Town Board Meeting
5. Communications to be filed
 - a. Finger Lakes Housing Consortium
 - b. Time Warner Cable
 - c. Time Warner Cable Franchise
 - d. Training, Planning Boards, Zoning Board of Appeals
6. Code Enforcement Officer
 - a. 2196 Cayuga Street, Romulus Above Ground Pool
 - b. Property Maintenance Letter – 5761 Main Street, Romulus, NY
7. Romulus Planning Board
 - a. Seneca County Planning Board Agenda/Minutes
8. Romulus Zoning Board
 - a. No Report This Month
9. Highway Superintendent
 - a. Report Attached
10. Dog Control Officer
 - a. Report Attached
11. Bookkeeper
 - a. Report Attached
12. Supervisor
13. Committees Report
14. Old Business
15. New Business
16. Resolutions
 - 32-12 Verification of Payables
 - 33-12 Authorize Highway Employee to Attend Class
 - 34-12 Accept Audit of Monthly Court Records
17. Town Clerk's Report
 - a. Report Attached
 - b. Cayuga Ridge Estate
18. Adjourn

DRAFT
REGULAR TOWN BOARD MEETING
APRIL 18, 2012

Call to order: The regular Town Board Meeting was called to order by Supervisor David Kaiser at 7:30 PM.

Roll Call: Supervisor David Kaiser Present
 Councilman Gordon Carroll Present
 Councilman Ralph Walborn, Jr. Absent
 Councilwoman Barbara McCall Present
 Councilman Kyle Collinsworth Present

Others Present: Town Clerk, Terry Smith
 Highway Superintendent, Jim Williamson
 F. L. Community Paper, Aneta Grove
Residents: 2

Pledge of allegiance: followed by moment of silence.

Approval of minutes:

- a. March 21, 2012 Regular Town Board Meeting
- Motioned: Councilman Kyle Collinsworth
Seconded: Councilman Gordon Carroll
Carried Unanimously

Communications to be filed

- a. Time Warner Cable - see attached
- b. Time Warner Cable – see attached
- c. Dept. of Planning Board Spring 2012 Regional Local Government Workshop – see attached
- d. Underage Drinking, Town Hall Meeting – see attached Councilwoman McCall made mention that the picture on front of notice was drawn by a student of Romulus School.
- e. Seneca Cty. IDA Agcy. & Seneca BioEnergy, LLC propose Bond Issue – see attached

Code Enforcement Officer

- a. Nothing to report

Romulus Planning Board

- a. Town of Romulus Planning Board Meeting March 5, 2012
- b. Seneca County Planning Board Agenda & Minutes, March 8, 2012

Romulus Zoning Board

- a. No Report This Month

Highway Superintendent

a. Report Attached - Gentleman from Lake Shore landing called and wanted to know when the brooming was being done in Lake Shore Landing. Mr. Williamson returned his call and told him that they were waiting for it to rain because of the dust issue it would stir up. Jim Hogan from the muscle man triathlon wanted to know about the road and conditions for them to run on. It will be in July 13-15, 2012. Road oil is going to be about \$2.38 per gallon. We were paying \$2.00 per gallon. We usually use about 6000 gallons at a time to do about one mile of road. Blaine Rd definitely needs to be chip sealed. It has been 10 years since that was done. Lake Shore Landing was wondering if we would entertain taking over their roads. The roads have to be brought up to our specifications before we would even entertain taking them over. We also need to be sure about the width right of way.

Dog Control Officer

- a. Seneca County Rabies Clinic Notice
- b. Municipal Shelter Inspection Report
- c. Dog Control Officer Inspection Report

Bookkeeper

- a. Report Attached

Supervisor: Notice from Water Department that they will be doing maintenance work on the water tower in Willard. They requested we notify residents that they will be working on the tower for approximately 80 days. We are asking residents to conserve on their water usage.

Old Business – Dumpster Days are coming up soon. Our Resolution is ready to be filed. It has been decided to hold these days on the 18th, 19th, and 20th or May 2012. The time chosen were 8-4 pm, 8-4pm, on Friday and Saturday and 8-2pm on Sunday. Marty Brewer was unable to get the dumpsters so Jim Williamson has made arrangements to have Feher Rubbish bring in their dumpsters on the 17th of May 2012.

New Business

- a. Opening of Mowing Bids – We received 5 bids.
 1. Jeffrey David – Lodi, New York
Bid: \$150.00 per time – 26 weeks for mowing and trimming of Herson Park and Romulus Town Hall and one time trimming of bushes and weeding of flowerbeds once a month.
 2. Lasting Impression Property Services, Interlaken, NY
Bid: Mowing and Trimming cost at \$100.00 each time – for 26 weeks during rainy or extended dry periods. Trimming shall be performed around buildings, structures, and other obstacles within the turf area. All debris will be removed from the turf

areas prior to mowing.

3. Dan Pletcher, Shan & Delley Lawn Service – Romulus, NY.
Bid: \$90.00 per mowing or \$2340.00 for 26 weeks. Should the 2012 growing season require more than 26 cuts their will be no extra charge.
4. Extreme Green Lawn Care – Romulus, NY 14541
Bid: \$94.25 per mowing based on 26 weeks. Seasonal rate would be \$2450.00. Time frame for mowing 2012 season to be determined by Town of Romulus and the contractor.
5. Gizmo Mowing – Hector, NY
Bid: \$118.00 per mow.

Bid is awarded to Pletcher, Shan & Delley Lawn Service- 5244 E. Lake Rd., Romulus, NY 14541. Letters to be sent.

Motioned by Supervisor David Kaiser

Seconded: Gordon Carroll

Carried Unanimously.

There is going to be a Literature Exchange that we participate in taking place at the Finger Lakes Outlet Mall on May 16, 2012 from 10 AM to 12 PM. This is for all the travel brochures and travel guides we have available for visitors to our region in our hallway. We have to add a resolution allowing Mary Farnsworth and Terry Smith to close the office and take a couple of hours to get these brochures. It will also be necessary to join this group at the cost of \$100.00. This will be resolution #30-12.

There are some issues with the entrance to the Town Hall that need to be addressed. I received a price from one carpenter and solicited a price from another but have not received that one yet.

We have an issue with landscaping in the front along with mulch around the building. My suggestion is that we take the old flowerbeds out and plant grass and mulch around the building. We need to remove several trees and scrubs. Supervisor Kaiser would like to advertise through a resolution for bids. This will be resolution #31-12.

We are done bonding on the water. We are still paying for the sewer. Supervisor Kaiser would like the committee to look at the whole water situation in the Hamlet of Romulus. He would like to eliminate in district and out of district users and just charge one rate. We also need to establish where the districts are. Residents on Cayuga Street want to be on the water line. The committee will meet to discuss this matter.

16. Resolution:

24-12 Authorize Supervisor to Sign Beverly Animal Shelter Contract

Motioned: Councilman Kyle Collinsworth

Seconded: Councilwoman Barbara McCall

Carried Unanimously
25-12 Verification of Payables
Motioned: Councilwoman Barbara McCall
Seconded: Councilman Gordon Carroll
Carried Unanimously
26-12 Aid for Cyclical Reassessments
Motioned: Councilman Kyle Collinworth
Seconded: Councilwoman Barbara McCall
Carried Unanimously
27-12 Authorize Clerk to Advertise Dumpster Days
Motioned: Councilman Kyle Collinworth
Seconded: Councilman Gordon Carroll
Carried Unanimously
28-12 Authorize Highway Superintendent to attend Conference
Motioned: Councilman Gordon Carroll
Seconded: Councilman Kyle Collinworth
Carried Unanimously
29-12 Resolution authorizing execution of undertaking for the benefit of
the New York State Department of Transportation in connection with
work affecting State Highways.
Motioned: Councilman Kyle Collinworth
Seconded: Councilwoman Barbara McCall
Carried Unanimously
30-12 Authorize approval to attend Finger Lakes Brochure Exchange
Motioned: Councilman Gordon Carroll
Seconded: Councilman Kyle Collinworth
Carried Unanimously
31-12 Authorize Clerk to Advertise
Motioned: Councilman Kyle Collinworth
Seconded: Councilwoman Barbara McCall
Carried Unanimously

17. Town Clerk's Report
 - a. Monthly Report attached
Motioned: Councilman Kyle Collinworth
Seconded: Councilwoman Barbara McCall
Carried Unanimously
18. Adjournment
Motioned: Councilwoman Barbara McCall
Seconded: Councilman Kyle Collinworth
Carried Unanimously

Next Meeting May 16, 2012.



Chris Mueller
Director, Government Relations

May 1, 2012

Dear Municipal Official:

I am writing to you as part of our ongoing efforts to keep you apprised of developments affecting Time Warner Cable subscribers in the Western New York Division.

Time Warner Cable's agreements with programmers and broadcasters to carry their services and stations routinely expire from time to time. We are usually able to obtain renewals or extensions of such agreements, but in order to comply with applicable regulations, we must inform you when an agreement is about to expire. The following agreements are due to expire soon, and we may be required to cease carriage of one or more of these services/stations in the near future: Current TV, BBC America, BBC America HD, CMT, CMT HD, Cooking Channel, Cooking Channel HD, DIY, DIY HD, Encore, Encore HD, Encore Action, Encore Drama, Encore Love, Encore Mystery, Encore WAM, Encore Westerns, Gospel Music Channel, Gospel Music Channel HD, Great American Country, IndiePlex, Music Choice, NHL, NHL HD, NHL Center Ice, NHL Center Ice HD, RetroPlex, Sprout, Starz!, Starz! HD, Starz Cinema, Starz Comedy, Starz Comedy HD, Starz Edge, Starz Edge HD, Starz In Black, Starz Kids & Family, Starz Kids & Family HD, Trutv, TrutvHD, WSTM, WSTM HD, ZEE TV.

In addition, from time to time, we make certain changes in the services that we offer in order to better serve our customers. The following changes are planned:

On April 10, 2012, the following channel was added:

MLB Strike Zone HD (TWC Sports Pass) on Channel 1541

On or about May 1, 2012, the following channels will be added:

Filipino On Demand (Filipino Pass Plus Package) on Channel 1221

Signature View (SVOD) Channel 1700

- Signature View On Demand will be added to new Signature Home Premium and upgrading Signature Home Premium customers that use American Express for recurring payments.

On or about May 28, 2012, the following channels will be rebranded:

Planet Green to Destination America on Channel 434

Planet Green HD to Destination America HD on Channel 1057

On or about June 28, 2012, the following channel will be added:

ESPN Deportes HD to Channel 1095 (Espanol Tier only)

If you have any questions or concerns please feel free to contact me at 585-756-1326.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Mueller".

Chris Mueller
Director, Government Relations



Finger Lakes Housing Consortium

presents

Housing, Jobs & Economic Development

"Making the Connection for Growth"

May 2, 2012

Terry Rose-Smith
Town Clerk, Town of Romulus
PO Box 177
Willard, NY 14588

Dear Colleague:

I am writing on behalf of the Finger Lakes Housing Consortium to invite you to be our guest at the upcoming Housing Summit. The event will bring together leadership across the Region including Wayne, Ontario, Seneca and Yates Counties with a focus on working closely with the Finger Lakes Regional Economic Development Council around housing related issues. Our 2010 Summit was a tremendous success and focused on the development of municipal housing plans and this dialogue will continue. The event will be held at the Ramada Inn in Geneva, New York on May 31, 2012 from 8:30 a.m. to 3:00 p.m.

The Finger Lakes Housing Consortium is a collaboration of 4 separate Housing Consortia including organizations in Ontario, Wayne, Seneca and Yates Counties and represents over 100 organizations and government representatives that are concerned with a wide variety of housing, jobs and economic development needs.

Our confirmed keynote speakers are Darryl Towns, Commissioner of NY State Homes and Community Renewal and Blair Sebastian, Executive Director of the New York State Rural Housing Coalition, Inc. A panel of leadership across the areas of housing, jobs and economic development including but not limited to representatives of the Finger Lakes Regional Economic Development Council as well as county, state and federal agencies are participating. Local representatives will provide brief informational remarks including - Peter Brown, Interim Deputy Director for the Seneca County Department of Planning & Community Development and Keith Scholes – Senior Program Director, PathStone Corporation, Rochester, NY.

Invitations have also been extended to your local and regional planning colleagues, local elected officials, and legislators, human service providers, housing developers, area businesses and financial partners. We are expecting at least 200 registrations. You will not want to miss this important event. Please RSVP by May 17th. If you should have any questions please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Martin Teller". The ink is dark and the signature is fluid and legible.

Martin Teller, Facilitator - Finger Lakes Housing Consortium
Executive Director, FLACRA
28 East Main Street
Clifton Springs, NY 14432
RSVP and Info Phone: 315-462-9466
Fax: 315-462-6400
Email: martin.teller@flacra.org

Serving Wayne, Ontario, Seneca and Yates Counties

Town of Romulus

PO BOX 177
WILLARD, NY 14588-0177

April 16, 2012

Dear Franchise Official:

Enclosed please find supporting documentation and check regarding the current franchise fee due your municipality. In addition, if you are interested in receiving future payments via ACH, please contact us at the email address below.

Questions regarding the franchise fee payment should be directed in writing to the email address below (please include "Franchise Fees" in the subject line).

Sincerely,

Shawn Tshibangu
Time Warner Cable
(866) 892-8923
TWC.TASRoyalties@twcable.com



TIME WARNER CABLE

Western NY Division

2011 Franchise Fee Worksheet

0108-842 Town of Romulus

PO BOX 177

WILLARD, NY 14588-0177

	January	February	March	April	May	June	July	August	September	October	November	December
Basic	\$4,055.69	\$4,354.49	\$4,408.73	\$4,492.39	\$4,565.90	\$4,577.38	\$4,545.67	\$4,627.10	\$4,546.85	\$4,461.19	\$4,349.43	\$4,505.84
Standard	\$17,294.90	\$17,782.92	\$17,703.41	\$18,120.19	\$18,585.68	\$18,661.02	\$18,511.44	\$18,828.25	\$18,490.18	\$17,831.18	\$16,924.69	\$17,601.89
Digital	\$3,304.90	\$3,445.77	\$3,519.60	\$3,630.00	\$3,749.78	\$3,795.05	\$3,673.64	\$3,842.50	\$3,861.64	\$3,771.40	\$3,685.19	\$3,741.88
Premium	\$1,639.62	\$1,637.62	\$1,620.03	\$1,596.60	\$1,557.97	\$1,607.51	\$1,645.45	\$1,773.53	\$1,749.63	\$1,789.16	\$1,720.48	\$1,783.92
Equipment	\$2,865.45	\$3,167.99	\$3,270.25	\$3,347.37	\$3,443.63	\$3,474.24	\$3,389.26	\$3,532.90	\$3,483.57	\$3,402.97	\$3,309.46	\$3,360.12
Install	\$353.41	\$415.37	\$400.87	\$277.94	\$412.80	\$342.91	\$302.42	\$585.31	\$154.89	\$499.87	\$377.83	\$99.98
Pay Per View	\$831.25	\$830.51	\$672.65	\$1,446.18	\$895.62	\$1,023.25	\$1,062.39	\$1,027.07	\$1,165.06	\$1,122.60	\$480.88	\$1,033.47
Late Fee	\$357.00	\$259.00	\$273.00	\$278.25	\$283.00	\$297.25	\$282.75	\$246.50	\$319.00	\$355.25	\$333.50	\$282.75
Bad Debt	(\$1,966.06)	(\$466.52)	(\$170.44)	(\$326.63)	\$0.00	\$30.21	(\$314.45)	(\$384.66)	(\$529.78)	(\$101.60)	\$37.45	(\$340.97)
Total Revenue	\$28,736.16	\$31,427.15	\$31,698.10	\$32,862.29	\$33,494.38	\$33,808.82	\$33,098.57	\$34,078.50	\$33,241.04	\$33,132.02	\$31,218.91	\$32,068.88
Rate	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Subscribers	382	399	401	403	409	415	415	422	416	410	404	402
Revenue Fee	\$862.08	\$942.81	\$950.94	\$985.87	\$1,004.83	\$1,014.26	\$992.96	\$1,022.36	\$997.23	\$993.96	\$936.57	\$962.07
Total Franchise Fee	\$862.08	\$942.81	\$950.94	\$985.87	\$1,004.83	\$1,014.26	\$992.96	\$1,022.36	\$997.23	\$993.96	\$936.57	\$962.07

Payments and Adjustments

Year to Date Summary

Date Description Ref Num Amount

Total Revenue	\$388,864.82
Revenue Fee	\$11,665.94
Total Franchise Fee	\$11,665.94
Less Payments	\$0.00
Total Due	\$11,665.94

Time Warner Cable



To Whom it May Concern,

The checks for the amount due will be mailed directly from our Shared Services Center in North Carolina. The checks are mailed separately from the letters. For any reason if the check is not received by April 30th, please contact Twc.TASRoyalties.com and/or 1-866-892-8923.

Sincerely,

TWC Shared Services.



SENECA COUNTY

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

MEMORANDUM

TO: Clerk, Towns & Villages
Chairperson, Local Planning & Zoning Boards
Code & Zoning Officers

FROM: Mary DeStefano, Staff Resources Asst.

DATE: May 9, 2012

RE: Enclosed Training Announcements

Please copy and distribute the enclosed training announcements to appropriate individuals in your community or who may be interested.

Thank you.

enclosures

ONE DIPRONIO DRIVE
WATERLOO, NEW YORK 13165-1681
315 539 1730
FAX 315 539 1838



Yates County, with the Ontario County Planning Department and the
NYS Department of State present

Training
For
**Planning Boards, Zoning Board of Appeals, and other
Local Officials**

Tuesday, June 26, 2012
5:00 p.m. to 9:00 p.m.

Yates County Office Building – Yates County Auditorium
417 Liberty Street – Penn Yan

State Environmental Quality Review Act (SEQRA) Basics 5 to 7 p.m.

This introduction to the State Environmental Quality Review Act includes an overview of the environmental assessment form (EAF), Type I, Type II, and Unlisted actions and the sequence of making a positive or negative declaration on a project's potential to have an adverse impact on the environment. The relationship between the administration of local regulations and SEQRA will also be discussed.

BREAK FOR DINNER (Pizza and Refreshments) - 30 minutes

Revising Zoning 7:30 to 9 p.m.

This course asks when it is appropriate to update a municipality's zoning regulations, and what you should be looking at when you review it; the importance of the comprehensive plan; and procedures for the amendment of zoning laws and ordinances, including referral to the county planning board, public hearings, and filing requirements.

This training counts toward required training for Planning Board and Zoning Board of Appeals Officials.

In-service credit for Code Enforcement Officials (2 hours for SEQRA Basics; 1 hour for Revising Zoning) is also available.

Pre-Registration is Required. Cost is \$5 per person payable to Yates County. Space is limited and on a first come, first-served basis. **Registration Deadline is Friday, June 15, 2012.** Please mail this registration form with payment to: **Yates County Planning, 417 Liberty Street, Penn Yan, NY 14527.** Call 315-536-5153 for more information.

Name/s: _____

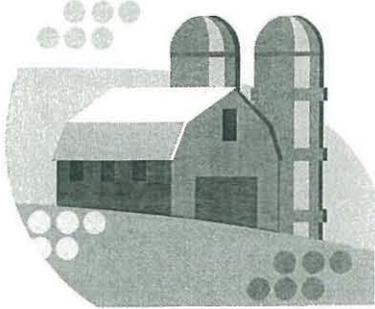
How Many Attending? _____ Amount Enclosed \$ _____

Address (include Municipality & County): _____

Phone: _____ Email: _____

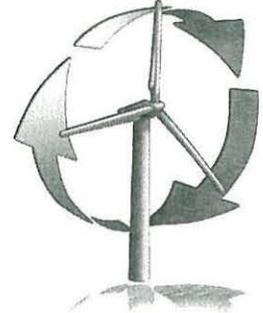
RURAL PLANNING & WIND ENERGY

LAND USE TRAINING FOR LOCAL PLANNING & ZONING BOARDS



**MONDAY
SEPTEMBER 17, 2012
5:00 P.M. – 9:00 P.M.**

**SENECA COUNTY OFFICE BUILDING
OFFICE FOR THE AGING (BASEMENT)
1 DIPRONIO DRIVE, WATERLOO**



Rural Planning – 5:00 to 7:00 p.m. Rural communities face challenges, both in the form of development and lack of it that threatens the natural and cultural resources that define their character. This course offers an overview of how comprehensive planning and a variety of land use tools can help preserve rural landscapes and revitalize established village and hamlet centers. Local officials are encouraged to take a proactive approach to meeting such challenges with easy-to-understand and administer zoning regulations, conservation subdivision regulations, the use of conservation easements and more. Code Enforcement Officers may receive 2 hours of In-Service Credit. *This training is free of charge.*

Dinner – 7:00 to 7:15 p.m. Since the training sessions are being offered back-to-back at the same facility, we are offering pizza and beverage for a \$5.00 fee for those who are interested. If you will be here for both sessions but are not interested in pizza, you are welcome to bring food with you at no cost.

Wind Energy – 7:00 to 9:00 p.m. The session will address the adoption of local laws to regulate wind energy systems, from modest residential and agricultural systems to large-scale commercial wind farms. Environmental, aesthetic, and other issues of interest to local governments are also discussed, along with applicable state and federal regulations relating to wind energy systems. *This training is free of charge.*

**Sponsored by
Seneca County Department of Planning & Community Development
and Wayne County Planning Department**

**Registration Deadline is Monday, September 10, 2012
100 persons for maximum enrollment**

**Questions? Contact Mary DeStefano, 315-539-1730 or
mdestefano@co.seneca.ny.us**

Training Provided by NYS Dept. of State Representative

TOWN OF ROMULUS

Dr. Joella Rand, Chairman
Warren Coon, Member
Richard Bloss, Member
Fred Swain, Member
Richard C. Worrell, II, Member
Gordon Carroll, Alternate
David Hayes, Zoning Officer

ZONING BOARD
1435 Prospect Street
P.O. Box 177
Willard, New York 14588
PHONE: 607-869-9326
FAX: 607-869-5763
Email: Romulus@rochester.rr.com

May 14, 2011

Bob Stivers
Po Box 1036
Geneva, NY 14456

RE: 5761 Main Street
Tax Map #03-1-75

Dear Mr. Stivers,

It has come to our attention that you are in violation of the following sections of the Town of Romulus Zoning Law:

ARTICLE XIV PROPERTY MAINTENANCE

F. General Definitions (Section 202)

- 10. OWNER.** Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession of real property by a court.

B. Exterior Property Areas

4. Weeds. All premises and immediate exterior property shall be maintained free from weeds or plant growth in excess of 10 inches (254 mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Town of Romulus provisions (Section 5, D.). Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and

cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property. (302.4)

Please note this is a "Courtesy Notice of Violation" to the owner or occupant of the property with the identifying tax number from the tax roles describing the violation(s), citing the section in this article and urging compliance within **ten days**. Copies of this notice will be sent to the Town Board and shall be maintained in a permanent record.

Should you have any questions or require further information, please feel free to contact our office.

Sincerely,

A handwritten signature in black ink, appearing to read "David Hayes", with a long horizontal flourish extending to the right.

David Hayes, Zoning Officer
Town of Romulus
CC: Town of Romulus Town Board

SENECA COUNTY PLANNING BOARD

**NEXT MEETING – THURSDAY, MAY 10, 2012
AT 7:00 P.M.
HEROES CONFERENCE ROOM (2ND FLOOR)
COUNTY OFFICE BUILDING**

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of April 12, 2012
4. Public Comments
5. GML Reviews
 - Town of Tyre
Traver Road
Area Variance
Lawrence, Stephen & Sharon
 - Town of Fayette
1436 W. River Road
Special Use Permit
Pulver & Minquez
 - Town of Seneca Falls
Route 414
Subdivision, Area Variance, Site Plan Review
Advance Auto Parts
 - Town of Seneca Falls
83 Auburn Road
Use Variance
Finger Lakes Christian Fellowship
 - Town of Fayette
Leader Road
Minor Subdivision
Sorensen, Robert, Jr.
 - Town of Seneca Falls
118 Fall St
Minor Subdivision
Hotel Clarence
6. Old Business
7. New Business
8. Adjournment

**MINUTES
SENECA COUNTY PLANNING BOARD
APRIL 12, 2012**

**HEROES 9-11-01 CONFERENCE ROOM
COUNTY OFFICE BUILDING
WATERLOO, NEW YORK**

MEMBERS PRESENT: Betty Berger, Charles Boehnke, Gordon Burgess, William Dalrymple, Donald Denman, Jack Freer, Sally Kenyon, Ronald McGreevy, Thomas Scoles and John Swanson

ABSENT WITH NOTICE: Donald Shepherd and Keith Tidball

ABSENT WITHOUT NOTICE: Keith Beck, Edward Franzoni, Mark Lott and Fred Swain

STAFF: Harriet Haynes, Planner, Dept. of Plan. and Comm. Dev.

GUESTS: None

The meeting was called to order at 7:00 p.m. by Chairperson William Dalrymple.

The Minutes of the March 8, 2012 meeting were approved by a motion of Ronald McGreevy and seconded by Jack Freer. Carried 10 – 0.

PUBLIC COMMENTS:

None.

GML Reviews:

- 1) Charles Boehnke moved and Sally Kenyon seconded adoption of Resolution 20-12, recommending approval of a Site Plan Review. The applicant, Ms. Julie Bellone, owner of Austin Physical Therapy, wishes to convert property located at 1282 Waterloo-Geneva Road (Town of Waterloo) to offices for use of a physical therapy practice. Previous use of the building was an office with an apartment. There are no proposed changes to the exterior of the building other than signage which is not addressed in the current application. The interior will include offices, a waiting room, treatment rooms, restrooms, a locker room and a gym area. Generated traffic from this use will be staggered throughout the hours of operation. Mr. Boehnke stated that the use of the building is appropriate for the Commercial District in which it is located. Carried 10 – 0.

- 2) John Swanson moved and Gordon Burgess seconded adoption of Resolution 21-12, recommending approval for a Site Plan Review to allow construction of a building at the previous location of 827 Route 318 in the Town of Junius. The applicant, Leroy Hurlbut, a co-owner of Ashley Lynn Winery, is seeking permission to build a "pole barn" type structure which will house a tasting room, a winery storage room and a small apartment. The business has received its permit from the New York State Department of Transportation. The drawings have been obtained from an engineer regarding the necessary septic system. The traffic flow will be staggered throughout the business hours. Carried 10 – 0.

- 3) Charles Boehnke moved and Gordon Burgess seconded adoption of Resolution 22-12, which recommends the request for a Site Plan Review be left solely to local determination. David and Lisa Fitzgerald are requesting construction for their home located at 3671 Parker Road South in the Town of Fayette. The property is located in a Lakeshore/Canal District. The applicants are proposing to replace an existing 10' X 10' portion of the structure with a 12' X 16' addition which includes a covered

(OVER)

stoop. The construction will also include installation of a dormer and modifications of the roof line. The proposed project should have no impact on the Agricultural District which was the triggering factor for the county's review, nor should it have any other countywide or inter-municipal impact. It was noted that if the proposed Memorandum of Understanding (MOU) was adopted by the county, the Town of Fayette would not have had to forward this application to the County Planning Board for review. Carried 10 – 0.

4) Ronald McGreevy moved and John Swanson seconded adoption of Resolution 23-12, recommending approval of a Site Plan Review submitted by Bill Cram, Inc. The application was forwarded by the Town of Seneca Falls regarding the proposed changes to the Bill Cram Auto Dealership's Body Repair Shop that is located on Routes 5&20 in a C-2 Highway Commercial Zone. Ms. Haynes stated that the project coordinates with the subdivision of this property and proposed site plan previously submitted by Bill Cram, Inc. Currently, the construction of the new showroom is underway. The application being reviewed this evening shows where the owner proposes to construct the new body repair shop. This use was originally proposed to be located on a parcel to the west of the BonaDent property but that location has been reconsidered, and it is now proposed for location on a portion of the combined area of parcels 33-1-13 and 33-1-16.111 that is north of Routes 5&20 and east of the BonaDent property, and excluding the Rite-Aid development site on the corner. The proposal includes construction of a 9,000 sq. ft. building that will be located to the north of the main structure for the dealership on portions of the owner's property which extends behind the McDonald's Restaurant property and the Car Wash business. The development of this total dealership area is so intertwined around the boundary lines of 33-1-13 and 33-1-16.111 that they should be combined into one parcel. Access to this area will be via the entrances off of the state routes that have already been approved. There was a lengthy discussion regarding the exact location of the building proposed to be constructed behind the McDonald's Restaurant. Concerns were expressed regarding the new auto body repair shop and paint fumes being emitted into the air; thus, negatively affecting the neighboring properties. It was stated that there are very stringent regulations enforced by New York State regarding the quality of air. As presented, the proposal should have no significant countywide or inter-municipal impact. The County Planning Board recommends and approves the subdivision of tax parcel 33-1-16.111 such that the portion which is north of Routes 5&20 and east of the BonaDent property be divided off of the rest of the parcel and made a part of the Bill Cram property that is being retained from the subdivision of parcel 33-1-13. Carried 10 – 0.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

The meeting adjourned at 7:55 p.m. by motion of John Swanson and seconded by Donald Denman.

Respectfully submitted,



Harriet A. Haynes, Planner
Acting Secretary

DOG CONTROL OFFICER'S REPORT

February 10, 2012 – May 4, 2012

February

2-10-12 Dangerous dog hearing with Kelly MacIntosh in Town of Romulus Court Stanley the boxer cannot be loose, and can be walked by someone 18 years or older. (4 miles)

March

- 3-04-12 Karen DiPerna reported Allen Murray's dogs out for over 3 hours, responded and found dog inside. No action taken. (4 miles)
- 3-14-12 Kathleen M. Wright, NYS Dept. of Ag and Markets inspected kennels and paperwork for the Town of Romulus, everything was excellent.
- 3-14-12 Tina, manage at Spring Meadows reported a child in Apt. 228B was bitten by a stray cat, responded no cat found mother of child took child to hospital for treatment. (1 hr, 12 miles)
- 3-24-12 911 dispatch reported a stray dog on Rt 96 and County Road 138. Steve Coyle, 2831 County Rd 138 rescued dog from traffic, responded and returned dog to Margaret Campbell, Center Road. (1/2 hr, 12 miles)
- 3-28-12 Received a complaint from Scott about a dog at 5636 Rt 96 not receiving proper care. Dog belongs to Kyle Farnsworth, Mr. Farnsworth was given an appearance ticket on 1-25-12 for 2 unlicensed dogs.
- 3-29-12 Received a complaint about the same dog on answering machine, Responded and seized dog, dog now belongs to Wendy Dressing, Apt. 1 5636 Rt 96. An appearance ticket issued for 3 counts – harboring an unlicensed dog. (12 miles)

April

- 4-05-12 Wendy Dressing surrendered her dog to the Town of Romulus
- 4-13-12 Two of Todd and Kelly MacIntosh's dogs were running at large.
- 4-18-12 Late Entry-Seized an unlicensed dog at 1419 Main Street, Willard. Receive two anonymous complaints about unsanitary conditions at that residence. Trooper Rogers accompanied me with the seizure.
- 4-25-12 Dog seized at 1419 Main Street taken to Beverly's Animal Shelter. Dog was adopted from there on 12-30-11 and was never licensed. Town of Romulus will not be charged or billed. (40 miles)

- 4-26-12 Picked-up two dogs running at large at 5776 Rt 96 Romulus, 1 female Chocolate lab and 1 cockapoo mix
- 4-26-12 Two dogs picked-up today claimed by Ami Melendez, 5658 Cherry Hill Road, Romulus dogs are unlicensed paid \$20.00 redemption fee to Town of Romulus. Dogs were licensed on 4-30-12.
- 5-04-12 Received a complaint from Joyce Jensen, 2007 Cayuga Street, Varick she stated a dog from the Town of Romulus was coming on her property. Responded and found dog does live in Varick and told Ms. Jensen to contact John Vincent. (13 miles)
- Clean dog kennels (12 hours)

Respectfully submitted,
Cindy Ferris-Covert, Dog Control Officer

Main Office Report
May 16, 2012

Town books are all balanced to date.

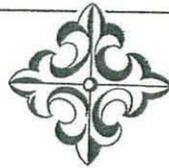
Water/Sewer bills are due today to avoid the penalty. Late notices will be going out on Monday, May 21st to all delinquent accounts.

Terry and I attended the annual brochure exchange today to replenish the town hall with new and updated brochures.

The Tax Payment has been made to the County and our tax collecting is completed for this year.

Respectfully submitted,
Mary E. Farnsworth
Town of Romulus

CAYUGA RIDGE
ESTATE



6800 ROUTE 89, OVID, NEW YORK 14521
(607) 869-5158

April 30, 2011

Town Clerk
Town of Romulus
Willard, NY 14588

This letter is to inform you that
MARKAN CORPORATION dba Cayuga Ridge Estate Winery
& dba Plane's Cayuga Vineyard intends to seek
renewal of its license to operate a farm
winery at the above address.

Yours truly,

A handwritten signature in cursive script that reads "J. Thomas Challen". The signature is written in dark ink and is positioned above the printed name.

J. Thomas Challen
President

TOWN OF ROMULUS

David M. Kaiser, Supervisor
 Terry Smith, Town Clerk
 James I. Williamson, Highway Superintendent
 Gordon Carroll, Councilman
 Ralph Walborn, Jr., Councilman
 Barbara McCall, Councilwoman
 Kyle Collinsworth, Councilman



1435 Prospect Street
 P.O. Box 177
 Willard, New York 14588
 PHONE: 607-869-9326
 FAX: 607-869-5763
 TTY: 1-800-662-1220
 Email: Romulus@rochester.rr.com

VERIFICATION OF PAYABLES RESOLUTION #32-12

WHEREAS, the vouchers numbered 162 through 192 have gone through the proper auditing process, now therefore be it

RESOLVED, that said bills be approved for payment.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:

Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Councilman Carroll	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

May 16, 2012

Terry L. Smith, Town Clerk
 Town of Romulus

TOWN OF ROMULUS

David Kaiser, Supervisor
 Terry Rose-Smith, Town Clerk
 James I. Williamson, Superintendent of Highways
 Kyle Collinsworth, Councilman
 Gordon Carroll, Councilman
 Ralph Walborn, Jr., Councilman
 Barbara McCall, Councilwoman



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AUTHORIZE HIGHWAY EMPLOYEE TO ATTEND CLASS RESOLUTION #33-12

WHEREAS, the Town Board of the Town of Romulus authorizes James V. Williamson to attend the MIG Welding Workshop at the ARC and Flame Center in Rochester on Saturday, June 23rd, 2012, from 8:00am – 4:00pm and

WHEREAS, James V. Williamson is hereby authorized to register and attend this MIG welding class therefore, be it

RESOLVED, the town will reimburse all expenses.

This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:

Seconded by:

	<i>Yea</i>		<i>Nay</i>		<i>Absent</i>		<i>Abstain</i>	
Councilman Carroll	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

May 16, 2012

Terry L. Smith, Town Clerk
 Town of Romulus

TOWN OF ROMULUS

David M. Kaiser, Supervisor
Terry Smith, Town Clerk
James I. Williamson, Highway Superintendent
Gordon Carroll, Councilman
Ralph Walborn, Jr., Councilman
Barbara McCall, Councilwoman
Kyle Collinsworth, Councilman



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ACCEPT AUDIT OF MONTHLY COURT RECORDS RESOLUTION #34-12

WHEREAS, the court records for the month of February 2012 have been through the proper auditing process, therefore be it

RESOLVED, that said records be approved

This Resolutions shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to vote on roll call, which resulted as follows:

Motioned by:

Seconded by:

	<i>Yea</i>	<i>Nay</i>	<i>Absent</i>	<i>Abstain</i>
Councilman Carroll	[]	[]	[]	[]
Councilman Walborn	[]	[]	[]	[]
Councilwoman McCall	[]	[]	[]	[]
Councilman Collinsworth	[]	[]	[]	[]
Supervisor Kaiser	[]	[]	[]	[]

Carried

The Resolutions were thereupon duly adopted.

May 16, 2012

Terry L. Smith, Town Clerk
Town of Romulus

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	7	14.77
	Marriage License	Marriage Fee	6	105.00
	Misc Fee	Certified Copies	14	140.00
			Sub-Total:	\$259.77
A2540	Wagering Fees	Bingo Proceeds	5	58.42
			Sub-Total:	\$58.42
A2544	Dog Licensing	Female, Spayed	6	30.00
		Female, Unspayed	5	50.00
		Male, Neutered	4	20.00
		Male, Unneutered	6	60.00
			Sub-Total:	\$160.00
A2555	Building Permits	Building Permit	3	75.00
			Sub-Total:	\$75.00
Total Local Shares Remitted:				\$553.19
Amount paid to: NYS Ag. & Markets for spay/neuter program				43.00
Amount paid to: NYS Environmental Conservation				253.23
Amount paid to: State Health Dept.				135.00
Total State, County & Local Revenues:		\$984.42	Total Non-Local Revenues:	
			\$431.23	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Terry L. Smith, Town Clerk, Town of Romulus during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

		<i>Terry L. Smith</i>	5/1/12
_____ Supervisor	_____ Date	_____ Town Clerk	_____ Date